



GOSWAMI GANESH DUTT SANATAN DHARMA COLLEGE

NAAC ACCREDITED 'A' GRADE

(Affiliated to M.D. University, Rohtak)

PALWAL-121102 (Haryana)

E-mail : ggdsd1955@rediffmail.com

Ref. No. SDC/US5/GEN
To

Dated 18/9/2021

The Deputy Registrar (Colleges),
M.D. University,
Rohtak.

Sub:- Election of Governing Bodies of College & Society to be held in March, 2022.

Sir,

We may bring to your kind notice that Elections of Governing Bodies of GGDS D College, Palwal & the Sanatan Dharma College Society, Palwal were held on 19th May, 2019 in accordance with your instructions contained in your Letter No. CB-VI/2018/8160-8409 dated 23.05.2018.

Now Elections of above Governing Bodies are due on or before 18th May, 2022. But keeping in view the previous experience, the General Body of the Society has decided vide its resolution No.5 dated 28.03.2021 to conduct Election in the month of March, 2022, reproduced here below:-

“प्रधान जी ने आम सभा को अवगत कराया कि वर्तमान व्यवस्था के अनुसार प्रबन्ध समिति के चुनाव मई में होते रहे हैं परन्तु एक अप्रैल से वोटर लिस्ट बदल जाती है । अतः विश्वविद्यालय के पत्र दिनांक 23.05.2018 के अनुसार पूरी कार्यवाही करना सम्भव नहीं है तदनुसार यह प्रस्तावित किया जाता है कि प्रबन्ध समिति के आगामी चुनाव मार्च 2022 में कराये जायें जिसे ध्वनि मत से पास कर दिया गया और प्रधान जी को अधिकृत कर दिया गया कि वे समय आने पर नियमानुसार निर्वाचन अधिकारी नियुक्त कर कार्यक्रम को आगे बढ़ायेगे ।”

According to your instructions contained in letter dated 23.05.2018, the process of election is likely to be started in the month of Dec, 2021.

You are requested to let us know whether there is any change in the instructions contained in your letter dated 23.05.2018, so that we may proceed further in the matter.

With kind regards,

Yours faithfully,

President

Governing Body

GGDS D College, Palwal

CB-4269
14-12-2021

Office : 01275-252036, 259021



GOSWAMI GANESH DUTT SANATAN DHARMA COLLEGE

NAAC ACCREDITED 'A' GRADE

(Affiliated to M.D. University, Rohtak)

PALWAL-121102 (Haryana)

E-mail : ggdsd1955@rediffmail.com

Ref. No. SDC/552/GEN

Dated 13/12/2021

To

The Deputy Registrar (Colleges),
M.D. University,
Rohtak.

Sub:-

Election of Governing Bodies of College & Society to be held in March, 2022.

Sir,

In continuation of this office letter No. SDC/455/GEN dated 18.09.2021, I may bring to your kind notice that I have appointed Returning Officer, to conduct Election of Governing Bodies of the College and Society to be held in March, 2022 accordingly to Resolutions passed in the Governing Bodies of GGDSD College, Palwal vide Resolution No. 2 dated 18.09.2021 and the General Body Resolution No. 5 dated 28.03.2021 of the Sanatan Dharma College Society, Palwal. (Copies of Appointment letter of Returning Officer, & Extract of Resolutions are enclosed).


Through this letter, we hereby declare that Election Process has been started with effect from to-day i.e. 13.12.2021. New elected Governing Bodies will take their charge on 19.05.2022 as the term of existing Governing Bodies will be completed on 18.05.2022.

It is added that we have already written letter No. SDC/455/GEN dated 18.09.2021 (copy enclosed) for any change in the existing rules & regulations described in your letter No. CB-VI/2018/8160-8409 dated 23.05.2018, but no reply has been received as yet.

You are requested to do the needful at the earliest and oblige.

With regards,

Yours faithfully,


PRESIDENT
President
Governing Body
GGDSD College, Palwal

Regn. No. HR/021/2014/00421
THE SANATAN DHARMA COLLEGE SOCIETY, PALWAL

(Regd. Office: G.G.D.S.D. College, Palwal)

Ph: 01275-252036,259021

Ref.No. 813/Soc/PWL

Dated 15/12/2021

To

The District Registrar of Societies,
PALWAL.

Sub:

ELECTION OF OFFICE BEARERS, GOVERNING BODIES OF THE SANATAN DHARAM COLLEGE SOCIETY, PALWAL AND GGSD COLLEGE, PALWAL INCLUDING 11 MEMBERS TO GOVERNING BODY GGSD COLLEGE. ELECTION OF JOINT SECRETARY & TWO EXECUTIVE MEMBERS TO GOVERNING BODY, SOCIETY WILL BE HELD SIMULTANEOUSLY.

Sir,

I may bring to your kind notice that election of Office Bearers & members of Governing Body of **THE SANATAN DHARAM COLLEGE SOCIETY, PALWAL & GGSD COLLEGE, PALWAL** are due in the month of May, 2022 and election were previously held on 19-05-2019 and duly elected governing body is already in force.

Keeping in view M.D. University Rohtak letter No. CB-VI/2018/8160-8409 dated 23.05.2018 and previous experience of election held on 19th May, 2019, the General Body of the Society passed Resolution No. 5 dated 28.03.2021 to conduct Election in **March, 2022**. The Governing Body of GGSD College Palwal has also passed Resolution No. 2 in its meeting held on 18.09.2021 to conduct Election in **March, 2022**.

It is out of place to mention here that conforming to Haryana Act No. 26 of 1978, the elections are being held in the presence of OBSERVERS M.D. University, Rohtak as well as DGHE(Director General, Higher Education, Haryana, Shiksha Sadan, Sector-5, Panchkula) in governing body of the society electing Office bearers i.e. President, Vice-President, General Secretary, Treasurer, Joint Secretary and two executive members. Office bearers i.e. President, Vice-President, General Secretary & Treasurer will be same for Governing Body of the College to be elected from General Body. Election of 11 members on the Governing Body GGSD College, Palwal are to be elected from General Body will also be held simultaneously.

Accordingly, I have appointed Returning Officer vide this office letter No. 810/SOC/PWL dated 13/12/2021 to start the process of Election.

This is for your kind information and necessary action.

Thanking you,

Yours faithfully,



PRESIDENT

President

*The Sanatan Dharma College Society
Palwal (Haryana)*

Documents Attached:

1. Resolution No.5 of the General Body of Society dated 28.03.2021
2. Resolution No.2 of the Governing Body of GGSD College, Palwal.
3. Uny. letter No. CB-VI/2018/8160-8409 dated 23.05.2018
4. Appointment of Returning Officer.
5. E-Challan of Rs. 100/-

*Recd in
G.D.S.D.
15/12/2021*

Regn. No. HR/021/2014/00421
THE SANATAN DHARMA COLLEGE SOCIETY, PALWAL

(Regd. Office: G.G.D.S.D. College, Palwal)

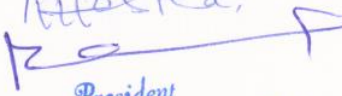
Ph: 01275-252036,259021

Ref.No. _____

Dated 15/12/2021

**EXTRACT OF RESOLUTION NO. 5, DATED 28.03.2021
PASSED IN THE GENERAL BODY MEETING OF THE
SANATAN DHARMA COLLEGE SOCIETY, PALWAL.**

प्रधान जी ने आम सभा को अवगत कराया कि वर्तमान व्यवस्था के अनुसार प्रबन्ध समिति के चुनाव मई में होते रहे हैं परन्तु एक अप्रैल से वोटर लिस्ट बदल जाती है । अतः विश्वविद्यालय के पत्र दिनांक 23.05.2018 के अनुसार पूरी कार्यवाही करना सम्भव नहीं है तदानुसार यह प्रस्तावित किया जाता है कि प्रबन्ध समिति के आगामी चुनाव मार्च 2022 में कराये जायें जिसे ध्वनि मत से पास कर दिया गया और प्रधान जी को अधिकृत कर दिया गया कि वे समय आने पर नियमानुसार निर्वाचन अधिकारी नियुक्त कर कार्यक्रम को आगे बढ़ायेगे ।

Attested:

President
The Sanatan Dharma College Society
Palwal (Haryana)



GOSWAMI GANESH DUTT SANATAN DHARMA COLLEGE

NAAC ACCREDITED 'A' GRADE

(Affiliated to M.D. University, Rohtak)

PALWAL-121102 (Haryana)

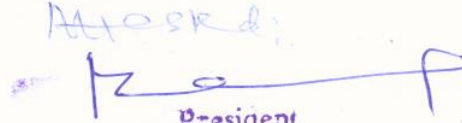
E-mail : ggdsd1955@rediffmail.com

Ref. No. _____

Dated 15/12/2021

EXTRACT OF RESOLUTION NO. 2, DATED 18.09.2021 PASSED IN THE GOVERNING BODY MEETING OF GGSDS COLLEGE, PALWAL.

“प्रधान जी ने आम सभा को अवगत कराया कि वर्तमान व्यवस्था के अनुसार प्रबन्ध समिति के चुनाव मई में होते रहे हैं परन्तु एक अप्रैल से वोटर लिस्ट बदल जाती है । अतः विश्वविद्यालय के पत्र दिनांक 23.05.2018 के अनुसार पूरी कार्यवाही करना सम्भव नहीं है तदानुसार यह प्रस्तावित किया जाता है कि प्रबन्ध समिति के आगामी चुनाव मार्च 2022 में कराये जायें जिसे ध्वनि मत से पास कर दिया गया और प्रधान जी को अधिकृत कर दिया गया कि वे समय आने पर नियमानुसार निर्वाचन अधिकारी नियुक्त कर कार्यक्रम को आगे बढ़ायेगे ।”


President
Governing Body
GGSDS College, Palwal

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

'A' Grade University Accredited by NAAC

Registered

No. CB-VI/2018/ 8160-840 of

To

Dated: 23-5-18

All the President/Principals of Non-Govt. Aided
& SFS Degree/Education/Architecture/Law Colleges
Affiliated to M.D. University,
Rohtak

**Sub: Guidelines/Instructions for conduct of Elections of the Governing Bodies
of Non-Govt. Aided & SFS Degree/Education/Architecture/Law Colleges.**

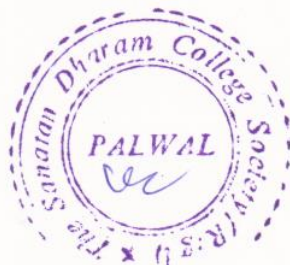
Sir/Madam,

It has often come to notice that while conducting Election(s) for constitution of Governing Body in Non-Govt. Aided & SFS Degree/Education/Architecture/Law College(s), society/trust do not follow/adopt the proper procedure as laid down in clause 25 of Statute-38 and amendments thereon from time to time. In order to strengthen/streamline the things, it has been increasingly felt that the following guidelines/instructions mentioned here to must be followed in letter and spirit:-

1. The process for conduct of election shall be initiated by the society/trust by appointing a Returning Officer at least three months before the expiry of the terms of the existing Governing Body. All the procedure regarding conduct of Election shall be processed by the then Returning Officer.
2. There will be three (3) kinds of Election to be conducted simultaneously (on the same day) as follow:-
 - (a) Election of four Office Bearers i.e. President, Vice-President, General Secretary and Treasurer.
 - (b) Election of eleven (11) members on the Governing Body.
 - (c) Election of Two (2) Teaching & One (1) Non-teaching staff representatives on the Governing Body.
3. The schedule of Election shall be notified by the Returning Officer by mentioning period regarding (a) filing of nomination (b) Scrutiny of Nomination (c) Withdrawal of Nomination (d) date of Election etc. in two reputed National Dailies and not in a city specific pull out of which one should have a wider regional coverage (say "The Tribune"). It shall also be posted on the website of the college at least 2^{1/3} months prior to the date of elections.
4. After notifying the schedule in detail in Two National Dailies, the Returning Officer shall send the attested copies of clips of News Papers alongwith all supporting documents including list of voters/collegiums to the University.



5. After the publication of the said election notification in Two National Dailies, a complete and duly updated list of voters/Collegiums shall be displayed by the Returning Officer near the venue of Election for information of all concerned and a copy of the same shall also be supplied to the candidates, observer, etc. on demand under their signature/receipts.
6. In addition to above, the Returning Officer shall also send a copy to the Principal of the College who shall display it on the public notice board of the college/institute and uploaded the same on the college/institute website. The objections raised by any member/voters, if any, should be disposed off by the Returning Officer at least one month before the date of elections.
7. All nominations for the election of (a) four office bearers of the Governing Body (namely the President, Vice-President, General Secretary and Treasurer), (b) eleven members, (c) two teaching and (d) one non-teaching staff representatives on the Governing Body shall be filed at least 30 days before the date of elections which shall also be the last date for filing nominations.
8. After the expiry of the last date of filing the nominations, at least five days shall be given for the scrutiny of the nomination papers.
9. After the scrutiny of nomination papers at least five days shall be given for withdrawal of nomination.
10. In essence, the whole process right from filing of nominations to the withdrawal of candidature be gone through at least 20 days before the due date of elections.
11. Symbols shall be allotted to all contesting candidates declared eligible after the last date of withdrawal of nominations.
12. The Returning Officer shall ensure a proper method of identification of individual voters so as to avoid bogus voting, Identity Cards, if possible, be issued to all the eligible voters. However, voters should have liberty to use other valid Identity Proof such as PAN Card, Voter Card issued by Election Commission of India, Driving License and Ration Card issued by the public authorities.
13. Proper Ballot boxes or if feasible, Electronic Voting Machines may be arranged for by the Returning Officer as per requirement.
14. It shall be ensured by the Returning Officer that a secret ballot paper is issued to each eligible voter, who presents himself/herself before the polling staff at the booth.
15. Not more than 1000 (one thousand) voters shall be allocated to each polling booth for conduct of smooth polling.
16. Counting process shall be started as soon after the polling is over as may be possible in the presence of the respective contesting candidates and for their agents and the University Observer. Each candidate shall be allowed to nominate one agent for the purpose in the counting hall.



- 17. The results shall be prepared in writing by the Returning Officer and the result shall be signed by the Returning Officer, University Observer, Government's Nominee/Observer and all the concerned candidates or their agents for the purpose of authentication. In case any contesting candidate or his/her agent refuses to sign on the results sheet, this fact shall be recorded after public announcements and duly signed by Returning Officer, University Observer and Government Nominee.
- 18. In case of an apprehension of any law and order problem in the opinion of the Returning officer if the situation so demands, he shall approach the appropriate all local authority for deployment of police force for smooth conduct of the election process.
- 19. After the election process is over, the Returning Officer and Observer shall give a certificate to the effect that the election has been conduct in a fair and transparent manner and as per the Statue and directions of the University and the State Govt.
- 20. Election of two representatives of teaching and one representative of non-teaching staff on the Governing Body shall be conducted through cast vote by the teachers and non-teaching staff of the respective college amongst themselves. **Further, all the regular/permanent teachers and non-teaching staff will have the right to vote but only confirmed teachers/non-teaching staff shall be eligible to contest the election. The teachers/non-teaching staff appointed on contract/part time basis shall not be eligible to cast the vote.** The election of representatives of teaching and non-teaching staff must also be conducted on the same date in accordance with the rules alongwith the election of office bearers and eleven members on the Governing Body.
- 21. All the voters must have been informed through UPC/Registered Post. The Principal of the college shall give a certificate to the effect that all the members have been informed to attend/participate in the election as specified in Clause 2 of the guidelines.
- 22. The total membership of the Governing Body shall not exceed 21 in any case, whose break up will be as under :

| Sr. No. | Position | Total |
|---------|---|-------|
| xxi) | President | One |
| xxii) | Vice-President | One |
| xxiii) | General Secretary | One |
| xxiv) | Treasurer | One |
| xxv) | Principal will be ex-officio member Secretary. | |
| xxvi) | Two representatives of the Teachers to be elected by the teachers of the college. | |
| xxvii) | One representative of the non-teaching staff to be elected by non-teaching staff of the college. | |
| xxviii) | Eleven members to be elected on the Governing Body by the members of the General Body/members of Collegium. | |
| xxix) | One Nominee of the University. | |
| xxx) | One Nominee of the Higher Education Commissioner, Haryana | |



23. Before initiating the process for conduct of election of Governing body, it may be ensured that proper procedure as laid down in Clause/Amended Clause 25 of Statute-38 has been followed.

Kindly adopt the above procedure in letter and spirit.

Yours faithfully,



Superintendent (Colleges)
for D.C.D.C

CCTV-
Director computer centre

Attested

President
The Sanatan Dharma College Society
Palwal (Haryana)

Regn. No. HR/021/2014/00421
THE SANATAN DHARMA COLLEGE SOCIETY, PALWAL

(Regd. Office: G.G.D.S.D. College, Palwal)

Ph: 01275-252036,259021

Ref.No. 810/SOC/PW2

Dated 13/12/2021

To

Sh. S.P. Verma,
2242, Sector 28
Faridabad,

Sub: Appointment of Returning Officer for Election in March,2022.

Dear Sir,

You are hereby appointed as Returning Officer to conduct the elections of office bearers, 11 members on Governing Body GGSD College, Palwal, two Teaching & One Non teaching representatives alongwith Joint Secretary & two executive members of the Sanatan Dharam College Society, Palwal and issue its schedule.

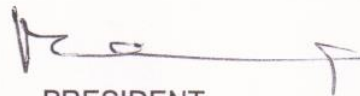
You are further authorized to appoint Presiding Officer/Polling Officer and other staff as required.

This is in compliance to Resolution No. 2 dated 18.09.2021 of Governing Body, GGSD College, Palwal and Resolution No. 5 dated 28.03.2021 of General Body, the Sanatan Dharma College Society, Palwal.

Please send your consent at the earliest.

Thanking you,

Yours sincerely,



PRESIDENT

President

The Sanatan Dharma College Society
Palwal (Haryana)

Copy to:

- 811/SOC/PW2-1 The General Secretary, Governing Body,
812/SOC/PW2-2 The Principal, GGSD College, Palwal

Received copy
Prin
13/12/21

Recd a Copy
Sm
13/12/21

Recd Copy
13/12/21

Attested:



President

The Sanatan Dharma College Society
Palwal (Haryana)