

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2014-2015

1. Details of the Institution

- 1.1 Name of the Institution : **G.G.D.S.D. College, Palwal**
- 1.2 Address Line 1 : Near New Grain Market,
- Address Line 2 : Alawalpur Road,
- City/ Town : Palwal
- State : Haryana
- Pin Code : 121102
- Institution e-mail address : ggdsd1955@rediffmail.com.
- Contact Nos. : 01275-252036, 259021,
- Name of the Head of the Institution : **Dr. M. K. Arora**
- Tel. No. with STD Code : 01275-259021.
- Mobile No. : 09812171691
- Name of the IQAC Coordinator : **Dr. Gita Rani Sharma**
- Mobile No. : 09802555424
- IQAC e-mail address : ggdsd1955@rediffmail.com
- 1.3 **NAAC Track ID** : **HRCOGN10609**
- OR
- 1.4 NAAC Executive Committee No. & Date :
- 1.5 Website Address. : www.ggdsdcollegepalwal.in.
- Web-link of the AQAR : <http://www.ggdsdcollegepalwal.in/aqar.html>
- 1.6 Accreditation Details

S.N.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.45	2004	
2	2 nd Cycle				
3	3 rd Cycle				

1.7 Date of Establishment of IQAC : 11-08-2014
of 2014-2015

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC. Nil

1.9 Institutional Status

University	State	<input checked="" type="checkbox"/>		
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Regulatory Agency approved Institution	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>
			Tribal	<input type="checkbox"/>
Financial Status	Grant-in-Aid	<input checked="" type="checkbox"/>	UGC 2f	<input checked="" type="checkbox"/>
			UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-Aid + Self Financing	<input checked="" type="checkbox"/>		

1.10 Type of Faculty/ Programme Arts ☒ Science ☒ Commerce ☒
Management ☒

1.11 Name of the Affiliating University : M.D. University, Rohtak

1.12 Special status conferred by Central/ : Nil
State Government- UGC/CSIR/DST
DBT/ICMR etc.

2. IQAC Composition and Activities

2.1	No. of Teachers	:	<input type="text" value="8"/>
2.2	No. of Administrative/Technical Staff	:	<input type="text" value="2"/>
2.3	No. of Students	:	<input type="text" value="2"/>
2.4	No. of Management representatives	:	<input type="text" value="1"/>
2.5	No. of Alumni	:	<input type="text" value="2"/>
2.6	No. of any other stakeholder and Community representatives	:	<input type="text" value="2"/>
			<input type="text" value="1"/>

2.7	No. of Employers/ Industrialists	:	
2.8	No. of other External Experts	:	<input type="text" value="1"/>
2.9	Total No. of Members	:	<input type="text" value="19"/>
2.10	No. of IQAC meeting held	:	<input type="text" value="3"/>
2.11	No. of meetings with various stakeholders	:	No. <input type="text" value="2"/> Faculty <input type="text" value="4"/>
	Non-Teaching Staff/ Students	<input type="text" value="4"/>	Alumni <input type="text" value="2"/> Others <input type="text" value="2"/>
2.12	Has IQAC received any funding from UGC during the year?	Yes <input type="text"/>	No <input checked="" type="text" value="v"/>
	If yes, mentioned the amount	:	<input type="text"/>
2.13	Seminars and Conferences (only quality related)		
	(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC		
	Total Nos.	<input type="text"/>	International <input type="text"/> National <input type="text" value="1"/>
		State <input type="text"/>	Institutional Level <input type="text" value="23"/>

(ii) Themes

National Seminar

1. “Election Process and Reforms in India : Past, Present & Future” on 19th & 20th March, 2015.

Institute Level Seminars

- 1 “ Organ Donation : A Social Concern” on 13th August 2014.
2. “Electronic Spectra of Transition Metal Complexes” by Dr.Beena Sethi
3. “Personality Development” on 21st August 2014.
4. “The Rise of Capitalism in India” on 25th August, 2014 by Dr.K.C.Sharma.
5. “Skill of Living” on 2nd Sept, 2014 by Ms. Anita, Disciple of Shri Ravi Shankar Ji.
6. “Legal Literacy & Awareness” 3rd September 2014 by Justices Sh.Ramendra Jain & Sh.Prashant Rana,
7. “Blood Donation and Eye Donation” on 7th September, 2014.
8. “Career Options after M.Sc.” on 11th September 2014.
9. “Ozone Layer Depletion” on 16th September 2014 by Dr.G.K.Sapra.
10. “Environmental Technology”, “Green Products and Green Being” and “Join Hands Against Ozone Depletion” on 29th September 2014 (Inter-college Level)
11. “Foreign Direct Investment in Retail in India” by Dr.R.C.Vashista, Principal, Govt. College.
12. “Development of Leadership Qualities in Cooperative Societies” on 13th November, 2014.
13. “Entrepreneur” on dated 13th November 2014.

14. "Role of Youth in Drug Eradication and Cleanliness" on 12th January 2015.
15. "Prevention from HIV/AIDS" by Sh.Naresh Kumar & Sh.Umed Singh, Health Department on 13th January, 2015.
16. "How to give artificial breathing" by Mr.Mahesh Malik Official, Red Cross Society, Palwal.
17. "Natural Disasters" by Research Officer Natural Disasters Deptt.
18. "Careers open to students after graduation" on 19th February, 2015.
19. Guest lecture on " Career Advancement by Prof.Suresh Kumar Verma from CCMG, Jamia Millia Islamia Univ., Delhi on 25th February 2015.
20. One day seminar to create "Legal Literacy & Awareness" on 26th February 2015.by Dr.A.Ahmed
21. "Cervical Cancer and other Health Problems of Women" by Dr. Sapna Jindal and Dr.Sadhna Gupta on dated 1st March 2015.
22. "Different Insurance Policies" by Sh.Ram Chander Parsad, Development Officer, L.I.C. India.

2.14 Significant Activities and contributions made by IQAC.

Various activities carried out by the college during 2014-2015.

August 2014:-

- History and Political Science Department organized lectures of Dr.Rajiv Aggarwal and social worker Mr. Deepak Goyal on the occasion of celebration of World Organs Donation Day on 14th August 2014.
- A lecture on personality development on 22nd August, 2014
- Tree Plantation Programme Organized by N.S.S. & N.C.C. Unit of the College on 24th August 2014.
- A feedback programme by interaction with students of Arts, Commerce and Science in the last week of August 2014.

September. 2014.

- English Department organized a lecture on “Skill of Living” on 3rd September, 2014.
- A legal literacy and awareness programmes organized in College on 4th September, 2014.
- A combined programme by N.S.S. and YRCS Unit was organized to inspire students for blood donation and eye donation on 8th September, 2014.
- History and Political Science department organized a programme to celebrate World Literacy Day on 08 September, 2014.
- A Fresher’s party was organized by M.Sc. Chemistry association on 11th September, 2014.
- The college was selected the celebration centre of youth festival 2014-2015 of Gurgaon Zone arranged by M.D. University Rohtak on 12th September, 2014.
- A programme for M.Sc. Physics students was organized by the career and counseling cell of the college for career guidance and various career options open to them on 12th September, 2014.
- A Science Exhibition was held in the college campus in which Chemistry students participated on 13th September, 2014.
- A meeting of the youth welfare committee of the M.D. University Rohtak was held in the college campus on 16th September, 2014 to decide the date and events of the festival.
- Voters Day was celebrated on 17th September, 2014.

October, 2014.

- Various Cultural Committees were constituted to prepare students for different cultural activities and started preparation.

November, 2014 :

- Youth Festival of Gurgaon Zone under M.D. University Rohtak was held from 2nd November 2014 to 4th November, 2015 in which 35 colleges participated in 40 events.
- Host college, G.G.D.S.D. College won overall trophy by obtaining positions in 29 events and the hospitality of the college was appreciated by all the participating colleges and university organizing officials.

- Preparation started for Inter Zonal Festival to be held from 14th to 16th November, 2014 at M.D. University Rohtak.
- A speech competition was arranged on 14th November, 2014 on “Development of Leadership Qualities in Cooperative Societies”.
- The winner of English poetic recitation contest in inter zonal youth festival Ms.Monica was honoured on 19th November, 2014.
- Examinations of Ist Sem, III Sem of B.A., B.Com, B.Sc. Started from 21st November, 2014.
- Our sportsmen participated in different inter zonal sports activities held at M.D. University Rohtak and students returned with many medals and they were honoured on 28th November, 2014.

December 2014

- University Examinations conducted peacefully and successfully.
- The college became the evaluation centre of various exams held by M.D. University Rohtak.

January 2015

- N.S.S., N.C.C. and YRCS unit of the college organized a conference on the occasion of the celebration of Birthday of Swami Vivekanand in the college on ‘Role of Youth in Drug Eradication and Cleanliness on 12th January, 2015”
- Dr.M.K.Arora, the Principal, being the senior most principal of M.D. University, Rohtak, was appointed/nominated member of Executive Council of M.D. University Rohtak on 21st January, 2015 .
- A rally was organized to create voters awareness on 25th January, 2015 travelled, covering the most part of the city.
- A Seven Day Training Camp from 25th January to 31st January, 2015 was organized by District Red Cross Society, Palwal in the college campus in which YRCS, N.S.S and N.C.C. Unit of other nearby colleges along-with our college actively participated.
- A function was organized to honour the students who were winners in Essay Writing Competition and Musical Chair Race etc on 31st January, 2015.

February 2015.

- Students of the college participated in inter district science exhibition in which about 12 colleges participated and won prizes in Physics and Computer Science subjects. Our model of Physics won 1st Prize and model of Computer Science won 2nd Prize.

- Dr.M.K.Arora, Principal of the college was nominated President of Sports Council of M.D. University, Rohtak for two years on 9th February, 2015.
- Career and counseling cell of the college in collaboration with Ramanujam, College of Management organized a function on “ Careers open to students after graduation” on 19th February, 2015.
- A one day seminar to create legal literacy awareness among the students was organized in the college on 26th February, 2015.

March 2015.

- Youth Red Cross Society organized a rally covering the whole city to create awareness among the masses to Save Water and To Celebrate Holi with natural colours on 3rd March, 2015
- Women Cell Unit of the college celebrated International Women Day on 8th March, 2015 to sensitise students regarding women issues like women empowerment, degrading female sex ratio and concern regarding healthy diet for women.
- Annual Athletic Meet of the college was organized on 10th and 11th March, 2015.
- The college organized a Blood Donation Camp in the memory of *Late Sh.Parmanand Kalra Ji*, the co-founder of the college on 13th March, 2015 in which 101 units blood was collected.
- The career counselling cell of the college organized a lecture by an expertise, Sh.Hemant Sharma, Vice President of W.L.C.I. New Delhi on 12th March, 2015.
- The youth welfare society of the college arranged a cultural function named “*Chhitiz*” to commemorate *Late Sh.Parmanand Karla Ji*, Co-founder of the college on 16th March, 2015 in which students of 16 colleges participated in rangoli, mehendi, song, bhajan, Hindi and English poetry recitation, essay competition in Hindi and English and Sanskrit Shlok recitation contests and the college i.e. GGDSD College, Palwal obtained overall first position but the trophy started by the institute was given to the runner up team, D.A.V. College Faridabad.
- The Political Science and History Department of the college organized a two days National Seminar on “ *Electoral Reforms, Past, Present and Future*” from 19th March, to 20th March, 2015 in which renowned resource persons and other participants reached from far off places like Germany, France, & South Africa, Delhi, Kurukshetra, Aligarh etc. to present their views and papers.

- The students of the college participated in Quiz Contest organized by D.A.V. College, Faridabad on 26th March, 2015. In this contest teams of 7 colleges participated and Quiz Contest team of our college stood first.

April 2015

- University Examinations started.
- M.Sc. (Chemistry) students arranged farewell party to honour their seniors students on dated 6th April 2015.
- The students of M.Sc.(Physics), B.Sc. (Medical), B.Sc.(Non-Medical) and B.A.II & III, B.Com.II & III gave farewell party to the outgoing students on 10th April, 2015.
- M.Sc. (Maths) students gave farewell party 15th April 2015

2.15 Plan of Action by IQAC/ Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Same as above in 2.14	Same as above in 2.14

- 2.16 Whether the AQAR was placed in statutory body Yes ☒ No ☐
 Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The management appreciated the various activities particularly the Zonal Youth Festival of M.D. University, Rohtak in which the college obtained glorious victory by winning overall trophy. The college can be proud of winning prizes in **29** events which includes **First** prizes in 15 events, **Second** prizes in 07 events and **Third** prizes in 07 events. It also praised the staff and students for conducting various seminars held in the college campus. This year these activities were performed systematically following the calendar of the activities. Our sports club won laurels in various activities and obtained championships of M.D. University, Rohtak in some of them. It laid stress on the improvement in academics but they were happy that our students participated in various inter-college, inter-district and even state level activities like Quiz Contest, Science Exhibition, Poster Making, Speech Contest, Debate & Declamation Contest, Creative Writing, Mock Interview, Poetry Recitation (Hindi, English & Sanskrit) and Fine Arts etc., The college celebrated a Cultural Fest named

Part- B

Criterion-I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self- financing programmes	Number of value added/ Career Oriented programmes
PG	---	---	05	---
UG	4	---	04	---
Certificate	01	---	----	----
Others	---	---	----	----
Total	4	---	09	----

1.2 (i) Flexibility of the Curriculum :

The college enacts the curriculum prepared by M.D. University, Rohtak to which the college is affiliated. The college is not authorized to change/delete/add/revise the curriculum. However, in some streams the university has made the provision for the students to select some subjects according to their interest in the given options.

(ii) Pattern of programmes:-

Pattern	Number of programmes
Semester	13
Trimester	
Annual	

1.3 Feedback from stakeholder Alumni ☒ Parents ☒ Employers ☒ Students ☒
 Mode of Feedback Online ☐ Manual ☒ Co-operating schools ☐

1.4. Whether there is any revision/ update or regulation of syllabi, if yes, mention their salient aspects.

No, the college is not an autonomous body. It is affiliated to M.D. University, Rohtak hence some of our faculty members i.e. Department of Physics, Chemistry, Botany, Zoology etc. are invited to attend and give their suggestions in the meetings of Board of Studies of various subjects.

1.5 Any new Department/Centre introduced during the year. If yes, give details. No.

Criterion-II

2. Teaching, Learning and Evaluation

2.1. Total No. of Permanent faculty

Total	Asstt. Professor	Associate Professor	Professors/ Principal	Others
33	11	21	01	---

2.2 No. of permanent faculty with Ph.D. : 28

2.3 No of faculty positions recruited (R) and Vacant (V) during the year.

Asst. Professor		Associate Professor		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
11	15	21*	-	1	--	--	--	33	15

*Note :- Assistant Professors are promoted Associate Professor in colleges of our state.
No direct recruitment is done for the post of Associate Professor.

2.4 No. of Guest and Visiting faculty :
and Temporary Faculty

48

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	----	16	----
Presented papers	02	17	----
Resource Persons	----	20	----

2.6 Innovative processes adopted by the institution in Teaching and Learning:

EDUSAT Lecture System, PPT, OHP, PROJECTOR, Interactive boards, Smart Boards, Language Labs, Science Models, Charts, Slides, Live Examples, Specimens, Field Visit, Zoological Park, visits to Financial Institutions like Bank LIC etc.

2.7 Total No. of actual teaching days during this academic year

182 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution.

To facilitate the conducting of examination and to provide sufficient seating arrangement, new rooms were constructed which helped in both class room teaching and examination seating plan. Sufficient furniture is available in these rooms. The height of four walls of the college was increased so that the unwanted elements may not enter and disturb the smooth holding of exams. Security personnel's have been employed to check the entry of outsiders. These security persons assisted by the senior faculty members check the students at entry gate and only the students who

have roll no slips and admit card of examination are allowed to enter. They too are thoroughly checked so that they may not carry with them any cheating material. Students are not permitted to carry mobile phones, pager and other objectionable material with them in the examination centre. About 40 CCTV Cameras have been installed to keep an eye on all the activities going on in the college.

- 2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/ Faculty/ Curriculum Development workshop

07

- 2.10 Average percentage of attendance of students

75%

- 2.11 Course/ Programme wise
Distribution of pass percentage

Title of the Programme	Total No of students appeared	Division				
		Distinction	I%	II%	III%	Pass/ Promoted
M.Sc.Phy.(P)	46	n.a	13	17	02	46
M.Sc.Phy(F)	30	05	14	08	01	30
M.Sc.Bot.(P)	17	02	03	08	00	17
M.Sc.Bot.(F)	11	05	06	04	01	11
M.Sc.Chem(P)	51	n.a	04	12	03	51
M.Sc.Chem.(F)	28	n.a	11	04	02	28
M.Sc.Math(P)	40	n.a.	00	04	09	40
M.Sc.Math(F)	32	n.a	01	11	05	32
M.Sc.Com.(P)	40	n.a	09	13	00	40
M.Sc.Com.(F)	26	n.a.	09	08	02	26
B.A.I	419	n.a.	05	33	27	419
B.A.II	160	n.a.	04	15	18	160
B.A.III	67	n.a.	02	05	07	67
B.Sc.I	400	n.a.	10	19	12	400
B.Sc.II	176	n.a.	13	20	12	176
B.Sc.III	60	n.a.	13	18	02	60
B.Sc.(C.Sc.)	60	n.a.	04	04	00	60
B.Com.I	173	n.a.	07	30	05	173
B.Com.II	78	n.a.	00	02	03	78
B.Com.III	51	n.a.	09	01	41	51
B.Com.(C.A.)	43	n.a	04	01	01	43
BCA-I	28	n.a.	06	05	00	28
BCA-II	32	n.a.	05	04	00	72
BCA-III	31	n.a.	03	02	00	31
BBA-I	20	n.a.	03	06	03	20
BBA-II	18	n.a.	04	05	01	18
BBA-III	27	n.a.	08	05	03	27

2.12 How does IQAC Contribute/ Monitor/ Evaluate the Teaching & Learning process:

IQAC of the college is dedicated to improve teaching and learning process and tries to make it the best. It tries that students should obtain not only theoretical knowledge of the subject but should be well conversant with what is happen in the world all around him. All round development of the students is the motto of this college. So IQAC tries to give them maximum exposure so that the students may be well prepared and capable to face any challenge in life. It sees that students get learning favourable environment which is created with good infrastructure, regular classes, availability of books, journals, magazines, dictionary, newspapers in the college library. Seminars, Extension lectures by experts and research scholars, personality development programmes, taking them out on educational tours, and excursion, university monitored programmes list river rafting and mountain climbing etc. are some methods used to enhance and widen the vision of students. IQAC also makes it certain that the faculty members may be updated in their knowledge and be aware of the latest development in their fields. For thus, not only they are provided research facilities like research journals, books, magazines, newspapers, computers, internet, they are also encouraged to participate in seminars, workshops, conferences. They are also motivated to pursue research work and research projects awarded to them by University Grants Commission, (U.G.C) from time to time.

2.13 Initiatives undertaken towards faculty development

Faculty/Staff Development Programmes	Number of Faculty benefitted
Refresher Courses	03
UGC-Faculty Improvement Programme	----
HRD Programmes	----
Orientation Programmes	03
Faculty exchange programmes	---
Staff training conducted by the University	---
Staff training conducted by other institutions	---
Summer/ Winter schools, Workshops, etc.	02
Others.	---

2.14 Details of Administrative and Technical staff.

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporary
Administrative Staff	25	10	---	26
Technical Staff	---	01	----	----

Criterion-III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/ Promoting Research Climate in the institution

The College has initiated following steps in this regard:-

- i) The College has implemented liberal leave facility to faculty members for research.
- ii) Adequate infrastructure help (provided by the administration).
- i) Internet facility in various Departments as well as in college Library.
- ii) E-Book, E-Journal facility.
- v) Separate Study Cell.

3.2 Details regarding major projects. Nil

3.3 Details regarding minor projects.

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	1
Outlay in Rs. Lakhs	---	---	----	5 lacs

3.4 Details on research publications

	International	National	Others
Peer Review Journals	---	---	----
Non-Peer Review Journals	---	19	----
e-Journals	---	---	----
Conference proceedings	---	---	19

3.5 Details on impact factor of publications: Nil

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations.

Nature of the Projects	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	----
Minor projects	---	---	---	----
Interdisciplinary Projects	---	---	---	----
Industry sponsored	---	---	---	----
Projects sponsored by University/ College	---	---	---	----
Students research projects	---	---	---	----
Any other (Specify) National Seminar	2014-15	ICSSR	45,000/-	40,000/-
Total				

3.7 No of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Department received funds from Nil

3.9 For colleges Nil

3.10 Revenue generated through consultancy Nil

3.11 No. of conference/seminar organized by the institution.

Level	International	National	State	University	College
Number	----	1	---	----	---
Sponsoring agencies	----	ICSSR, NW Region	---	----	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs Nil

3.16 No. of patents received this year Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows or the institute in the year. Nil

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them.

3.19 No. of Ph.D. awarded by faculty from the Institution Nil

3.20 No. of Research scholars receiving the fellowships (Newly enrolled + existing ones) Nil

3.21 No. of students Participated in NSS events:

University/college level State level
National level International level

3.22 No of students participated in NCC events

University/college level	<input type="text" value="40"/>	State level	<input type="text" value="3"/>
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National level	<input type="text"/>	International level	<input type="text"/>
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3.23 No of Awards won in NSS.

University/college level	<input type="text"/>	State level	<input type="text" value="1"/>
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National level	<input type="text"/>	International level	<input type="text"/>
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3.24 No. of Awards won in NCC

Nil

3.25 No of Extension activities organized

University/college level	<input type="text" value="21"/>	State level	<input type="text"/>
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National level	<input type="text"/>	International level	<input type="text"/>
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3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

Community Development and Welfare Services

N.C.C UNIT

NCC unit of the students of the college participated in the march past programme on 15th August, 2014 and 26th January, 2015 which is its annual feature. Its three cadets attended Army Training Camp held at Malot and its 6 cadets appeared for “B” certificate test in March 2015. Besides these, it participated in various social welfare programmes like Tree Plantation in the college, Voter Awareness Rally, Cleanliness Campaign and marathon race on National Unity Day.

N.S.S. UNIT

- Organised one day camp of NSS Volunteers in the college on 23rd August 2014 and planted trees in the college campus in July & August, 2014.
- NSS Volunteer Mr. Vishvender Lokhna (B.A.III) was selected the Best Volunteer of Palwal District on 22nd August, 2014 by N.S.S. Programme Co-ordinator M.D.University, Rohtak Dr. Ranbir Gulia and this volunteer was honoured in the M.D. University, Rohtak Auditorium on 24th September, 2014.
- A one day camp in the college campus was organized on 1st November, 2014 in which NSS Volunteers celebrated “National Unity Day”.
- On 1st November, 2014 two volunteers of the college NSS Unit Mr. Vishvender Lokhna and Mr. Brij Kishor were selected for pre-Republic Day parade.
- NSS Volunteers also participated in the celebration on the “National Youth Day” on 12th January 2015 and organised a rally on HIV/ AIDS Awareness.
- Organized Seven Days Camp from 25th January, to 31st January 2015 in the college campus.
- NSS Volunteers also participated in the rally organized to create voter’s awareness on 25th January, 2015.
- NSS Volunteers also participated in Blood Donation Camp held on 13th March, 2015.

YRCS (Youth Red Cross Society)

One hundred students were registered in this society. This society organized a five day district level Youth Red Cross Society training camp in the college from 27th January to 31st January, 2015 which was inaugurated by the S.D.M. Palwal Sh. Satvir Maan. In this camp, youth were trained for eye donation, blood donation, traffic rules, first aid treatment and struggle against social evils. A rally to create awareness in the masses on “Beti Bachao, Beti Pado” was organized. This rally was inaugurated by Mrs. Juhi Kawant Meena, the wife of the Deputy Commissioner Palwal and chairperson District Red Cross Society, Palwal. A short skit was also played to create awareness regarding traffic rules and road safety. The chairperson of District Red Cross Society observed Oath ceremony to sensitize on female foeticide and the college in collaboration with District Blood Bank officials made arrangement to test the blood groups of the participants.

On 30th January 2015 an essay writing competition on “*Beti Bachao, Beti Pado*” was arranged. Mr. Mahesh Malik, Red-cross officer Palwal instructed how to give artificial breathing. Natural Disasters Research Officer enlightened the students on natural disasters. The development officer of Indian Life Insurance Corporation Sh. Ramchander Prasad enlightened the students about different Insurance Policies. On 3rd March 2015, “*Save water, celebrate Holi*” with this slogan, a public awareness rally was held.

Criterion-IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities :

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	About 8 ½ Acre (about 40,000 sq.mts.)	About 2 Acre (about 9,400 sq.mts.)		
Class room	35	Nil		35
Laboratories	22	4		26
Seminar Halls	3	1		4
No. of important equipments purchased (≥1-0 Lakh) during the current year	1	1		2
Value of the equipment purchased during the year (Rs. In Lakhs)		4,29,000 (Approximately)		
Others				

4.2 Computerization of administration and library

All financial transaction of the college is registered in the Computer. All the college activities such as Merit List, Admission lists, Fee Collection, Internal Assessment, University Results, Notices etc. are computerized.

The books of all subjects are catalogue wise registered in the Computer memory along-with the names of magazines, periodicals, journals, newspapers, is registered. Issuing and returning of the books is computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books (Total)	36470	n a	663	1,80,960/-	37133	n a
Reference Books	450	n.a				
*Books Purchased in the last 10 Years	8333	1344733/-				
e-books	---	---	---	---	---	---
Journals	2	---	---	---	2	---
*Newspapers	21	235079/-	Same	31668/-	21	---
*Magazines	26	86495/-	Same	10005/-	26	---

*Note : College library is 60 Years old, hence the price of the books cannot be compared with their values. Cost of Books, newspapers and magazines purchased from 2004 to 2014

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Office	Departments	Others
Existing	175	04	10	04	15	09
Added	05	01	01	----	----	----
Total	180	05	11	04	15	09

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

There are 180 computers and Five Computer Labs for the easy excess of the teachers and the students. Internet facility is available in the College for faculty members and the students. Faculty members can learn computer in their vacant period / spare time. The Principal Office and Administrative Block and all the departments have computers with internet facility. The College has automated library. Basic knowledge of Computer science is compulsory for the students of college as it is a part of curriculum and they have to qualify it with their graduation degree.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.384
ii) Campus infrastructure and facilities	5.356
iii) Equipments	8.505
iv) Others	0.69
v) Total	15.935

Criterion- V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Students Support Services.

Yes, our institution publishes, revises and updates its prospectus/ handbook annually, at the beginning of every new academic session. The College prospectus provides a complete profile of the College. It provides necessary information about various courses, subjects offered, different programmes offered admission process and seats available for SC/ST/OBC/ BC/ PH/ and other weaker sections and Sports quota as per the State Government and University rules and regulations. The prospectus contains details of the facilities being provided to the students by the College. the handbook also provides information regarding academic working days, fee details, arrangement of co-curricular and extra-curricular activities, library rules, format for applying for various certification regarding various concession and the rules and regulations which the students have to observe during their stay in the institution, criteria for issuance of Roll Number Slip for exams etc. The information regarding the College teaching as well as non-teaching faculty is also published in the prospectus which helps the students know about the College staff. The same information is also uploaded on the College website i.e. www.ggdsdcollegepalwal.in Thus, through this documents we intend to convey the required information to students and others and ensure social commitment and transparency in the activities and working of the College. Students can learn about their position regarding admission by the merit lists displayed on the notice board. The senior students of the college try to guide the freshers through help desk in selecting streams, subjects and filling admission forms. The college arranges for the display of admission information on the local cable network by way of advertisement in the news papers.

5.2 Efforts made by the institution for tracking the progression

The institution seeks information regarding the progression of the students by comparing the results of current session with the last sessions. Not only this class-wise programme wise result gives the information regarding the performance of the students. The principal and IQAC members remain in touch with the students and their parents who provide them feedback regarding the strong and weak point of faculty members. The faculty members are encouraged to refresh and enhance their knowledge through various research activities and seminars/ workshops/ refreshers and orientations. The suggestion boxes have been installed at various points in the college. Students can put their suggestions and complaints in those boxes. The meetings with alumni cell also provide the feedback regarding the academic and cultural activities IQAC tries to improve the weak points if any.

5.3 (a) Total Number of students

UG	PG
1808	382

(b) No. of students outside the state Nil

(c) No. of international students Nil

Men	No	%	Women	No	%
	1729	79%		461	21%

Last Year (2013-2014)						This Year (2014-2015)					
General	SC	ST	OBC	Phy. Chall.	Total	Gen.	SC	ST	OBC	Phy. Chall.	Total
1646	157	Nil	190	Nil	1993	1793	162	Nil	235	-----	2190

Demand ratio = No. of students admitted /divided by number of applications

= 2190/ 3133 = 0.70 approximately

Dropout % = 30.09 %

5.4 Details of students support mechanism for Nil

coaching for competitive examinations (if any).

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

*Note :- No formal record regarding the above this type of competitive exams is available in the College.

5.6 Details of student counseling and career guidance

This cell organized a programme on Talent Development in which Deputy Director of WLC Institute, Delhi Mr.Hemant Sharma delivered a lecture on the various career options like Media, News reading, Designing, Management etc. which are open to them and they can adopt them according to their inclinations and abilities. The cell also arranged a lecture on Career options for the students of M.Sc. Physics on 12th September, 2014 in which Mrs. Sunita Yadav, District Employment Officer, Palwal and Faridabad delivered a lecture in this regard. A speech contest was held on “Entrepreneur” on 13th November, 2014. The cell helped the students to attend the Job fair held at Rawal Institute of Management on 13th February, 2015 and arranged a job fair in the college campus in March,2015.

No. of students benefitted Approximately 450 students from B.Sc./B.Com./
 B.A. Final Year & M.A./ M.Sc./ M.Com.

5.7 Details of campus placement

Off Campus			On Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	08	No Information	Nil

5.8 Details of gender sensitization programmes

The women cell convened meeting of girls students to get feedback regarding their problems/ difficulties. It conducted lecture on communication skills on 22nd August 2014 realizing that communication skills are very important in the present age. It also arranged a talent hunt programme in collaboration with Fine Arts Committee to inspire girl students to be expressive and bold. A lecture on “Cervical cancer and other women related health problems” was organized on 9th March 2015 to celebrate International Women’s Day. Two renowned lady doctors Dr. Seema Endel and Dr.

Sadhana Gupta were invited for it. A Complaint and suggestion box has been installed in the Girls Common Room to facilitate them to lodge their complaints and put their suggestions. The two cells collectively try to handle the cases of harassment amicably if any.

On 27th January, 2015, a rally to create awareness in the masses on “Beti Bachao, Beti Pado” was organized. This rally was inaugurated by Mrs. Juhi Kawant Meena, the wife of the Deputy Commissioner Palwal and Chairperson, District Red Cross Society, Palwal On 30th January 2015 an essay writing competition on “*Beti Bachao, Beti Pado*” was arranged

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events.

State/Univ. level National level International level

No. of students participated in cultural events

State/Univ. level National level International level

5.9.2 No. of medals/ awards won by students in Sports, Games and other events.

Sports : State/Univ. level National level International level

Mr.Chaman B.A.I Gold Medal in Power-lifting M.D.U. Championship
 Mr.Ajay B.A.II Gold Medal in Power-lifting M.D. U.Championship
 Mr.Pawan B.A.III Gold Medal in Pistol Shooting M.D.U.Championship
 Mr.Sahil B.A.I Silver Medal in Weightlifting M.D.U.Championship
 Mr.Azad B.A.III Bronze Medal in Pistol Shooting M.D.U.Championship
 Mr.Deepak B.A.II 4th Position in Pistol Shooting M.D. U. Championship
 Mr.Sumit & B.A.I 4th Position in Power-lifting M.D.U.Championship
 Mr.Deepak, Same as above.
 Mr.Karan et.al B.A.I Bronze Medal in 4X400 Relay Race M.D.U.Championship

Cultural: State/Univ. level National level International level

Students who are shining stars of Cultural Activities in **Inter Zonal Youth Festival**.

321qq2	Name of Student	Positions	Name of Events/ Activities. Class
1.	Ms.Monika	First	Poem recitation in English
2.	Mr.Ashish	Second	Western Song (Solo)
3.	Ms.Nisha	Third	Debate (Hindi)
4.	Ms.Monica	Second	Mock Interview
5.	Ms.Monica	Third	Creative Writing

The College Won the following Prizes/Positions in the **Zonal Youth Festival 2014** of Gurgaon Zone of M.D.University, Rohtak.

S.N.	Name of Events/ Activities.	Positions
1	Indian Classical Music (Vocal)	3 rd Position
2.	Indian Classical Music (Instru.) P	2 nd Position
3.	Group Song	1 st Position
4.	Quawwali	1 st Position
5.	Western Vocal (Solo)	1 st Position
6.	Group Song (Western)	1 st Position
7.	Orchestra (Harayanvi)	2 nd Position
8.	Classical Dance	1 st Position
9.	Group Dance (General)	1 st Position
10.	Folk Dance (Group)	1 st Position
11.	Mimicry	1 st Position
12.	One Act Play (Hindi)	1 st -do-
12.	One Act Play (Sanskrit)	1 st -do-
13	Mime	3 rd Position
14.	Soliloquy	1 st Position
15.	Symposium	2 nd Position
16.	Poetic Recitation (Hindi)	3 rd Position
17.	Poetic Recitation (Punjabi)	3 rd Position
18	Poetic Recitation (Urdu)	2 nd Position
19	Poetic Recitation (English)	1 st Position
20.	Debate (Hindi) for the Motion	1 st Position
21	Debate (English) for the Motion	3 rd Position
22.	Debate (English) Against the motion	3 rd Position
23.	Declamation (Sanskrit)	2 nd Position
24	Quiz	2 nd Postion
25.	Mock Interview	1 st Position
26.	Creative Writing	1 st Position
27.	Collage	2 nd Position
28	Best out of Waste	3 rd Position

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	230	Rs. 72000/-
Financial support from government	213	Rs.1259900/-
Financial support from other sources	-----	-----
Number of students who received International/ National recognitions.	-----	-----

5.11 Student organized/ initiatives

Fairs : State/Univ. level National level International level

Exhibition : State/Univ. level National level International level

5.12 No. of social initiatives undertaken by the students

1. March past programme on 15th August, 2014 and 26th January, 2015 2. Tree Plantation in the college, 3.Voter Awareness Rally 4. Cleanliness Campaign 5. Marathon race on National Unity Day 6. Organised one day camp of NSS Volunteers in the college on 23rd August 2014 and planted trees in the Village Chirawata, 7. NSS Volunteers celebrated “Haryana Day” 8. NSS celebrated “National Youth Day” on 12th January 2015 9. It organized a rally on HIV/ AIDS Awareness. 10. Organized Seven Days Camp from 25th January, to 31st January 2015 in the college campus. 11. voter’s awareness rally on 25th January 2015. 12. Eye donation awareness, 13. Blood donation awareness, 14. Blood Donation Camp held on 13th March, 2015. 15. Information regarding traffic rules, 16. First aid treatment. 17. A rally to create awareness in the masses on “Beti Bachao, Beti Pado” 18. Sensitizing on female foeticide 19. Artificial breathing demonstration, 20. Awareness regarding Natural Disasters 21. Awareness about “Save water, celebrate Holi” 22. Knowledge of various Insurance Policies. 23. Ozone Day Celebration.

5.13 Major grievances of students (if any) redressed :

Grievances Redressal:-

- Internet facility was provided in the library of Self Finance Building.
- Better canteen facility provided.
- Water purifiers attached with water coolers were installed at various points in the College.
- 24 hours power back up in case of electric shut down.
- Cement Benches were built for seating in the lawns and grounds.
- Separate New Urinals/ washrooms for boys and girls were built
- Suggestion/ complaint boxes were set up in the library and at other locations on the campus.

Criterion- VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision :- G.G.D.S.D. College, Palwal was established under aegis of Tyagmurti Goswami Ganesh Dutt Ji in 1955, having the clear vision and understanding the problems of the rural people of this area. The College was set up with a well defined special mission and objectives.

Mission:-

- To bring about academic, social, economic and cultural upliftment of the educationally and economically backward people of this rural area.
- To sensitize students towards social concerns, gender and environmental issues.
- To develop skilled human resources.

The institution has adopted every possible measure to fulfill its vision and mission by formulating policies and strategies for academic and extra-curricular brilliance.

6.2 Does the Institution has a management Information System

Yes, the college has its own system of collection of information. The authorities collect or exchange information through meetings or interaction with teaching faculty, non- teaching faculty, students, their parents, alumni cell.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Although there is no direct involvement of the college in the development of curriculum, but our staff members try to know the views of the students about curriculum through questionnaires. The suggestion or problems of the students regarding the syllabus are discussed by the members of the concerned departments and sometimes they are mailed to the Board of studies of M.D. University Rohtak directly and sometimes our faculty members, who are invited by the Board of studies, present these worthwhile suggestions, changes, deletion or addition in the meetings.

6.3.2 Teaching and Learning

Class room lectures, Subject Practicals, EDUSAT Lecture System, PPT, OHP, Smart Board, LED PROJECTOR, Interactive boards, Language Labs, Science Models, Charts, Slides, Live Examples, Specimens, Field Visit, Zoological Park, visits to Financial Institutions like Bank LIC etc.

6.3.3 Examination and Evaluation

Examinations are conducted semester wise following the rules and norms of the M.D. University, Rohtak. Question papers and answer books are provided by the University and invigilating staff is appointed by the university. Answer books are evaluated at the nodal centers fixed by the University. The University declares the results and issues the certificates accordingly.

Internal Assessment: The college sends Internal Assessment awards of the students of all classes to the University on the basis of class tests, assignments and attendance in the class.

6.3.4 Research and Development

The college authorities encourage the faculty members to carry out research by writing research paper, attending seminars/ workshop/conferences sending proposals for National and International seminars and projects. They are liberal enough to provide the required help.

The students are encouraged to develop research aptitude by preparing models/ working models their innovative ideas are invited and included in the college magazine and contest also. Science exhibition is annual feature. The selected models are sent to District Level, University Level & State Level competitions.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has good library consisting of subject books, reference books, general, periodicals such as a large number of Newspaper and magazines. It has separate seating arrangement for staff and students, where they can study in the peaceful and calm environment. The librarian and assisting staff is very cooperative and helpful.

College has its own website (www.ggdscollegepalwal.in) by which any information can be obtained such as appointment, latest notifications, details of faculties and their departments. Internet facility has been provided in the college office, library and most of the departments. The work of the office of the college is fully computerized particularly financial transactions. Computer labs are also beneficiaries of Internet facility.

Development fund collected from students annual fees and assistance from the Government in the form of grant is used for this purpose. For the construction of the building, the building committee consisting of some members of Management, Principal and faculty members both teaching and non-teaching has been formed.

Science Fund and UGC Funds are used for purchasing the instruments and their maintenance. Purchase committee consisting of faculty members performs this task by inviting quotations and bids.

6.3.6 Human Resource Management

Advisory committee and IQAC of the college decides the number of seats for admission in various faculties i.e. Arts, Science and Commerce. Admission committees are constituted for various classes which recommend the admission of the students strictly according to their merit following the norms/rules of M.D. University, Rohtak. Principal is fully authorized to keep an eye on all the activities of the staff and take action accordingly. Appointments and salary for the staff are made as per the UGC and state Government norms.

6.3.7 Faculty and Staff recruitment

The faculty members of teaching and non-teaching are appointed according to the norms and rules of UGC/Director General Higher Education (Haryana) & M.D. University Rohtak. The qualifications and salary conditions / norms are as per Haryana Government rules.

6.3.8 Industry Interaction / Collaboration

The nearby industries are contacted and visited so that the students may be benefited by the job opportunities and obtain practical knowledge about their functioning. The institution invites the officers of Employment Exchange, Palwal Haryana to enlighten and help our students in obtaining job they also provide knowledge and help for further studies.

6.3.9 Admission of Students

In the admission of the students the institution follows the rules or norms of M.D. University Rohtak. The students of entry level class i.e. Ist year classes of UG and PG courses have to submit their admission forms by the fixed date. Then these forms are scrutinized by the staff members and merit list is prepared. Only eligible

students are admitted charging the same fees as fixed by the University/ Government rules. The admission seats are reserved for SC/BC/Physically Challenged students and they get rebate in the price of prospectus also. Fee concession is given to meritorious students, sportspersons and students of reserve categories. The Girl students are exempted from tuition fees.

6.4 Welfare schemes for

Teaching	Loans facilities for House construction, Education and marriage of Children, leave facility, Lien facility, Maternity Leave,
Non-teaching	Financial Assistance if required, leave facility, Maternity Leave, Dress to Class IV Employees.
Student	Tours and visits to academic and historical places, Dress and equipments and refreshment to Sportsmen and participants in cultural activities, Books assistance to needy and meritorious students, Fee concession. Scholarships to SC & BC Category students.

6.5 Total corpus fund generated Nil

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/ No	Agency	Yes/ No.	Authority
Academic	No	Nil	Yes	College Management
Administrative	Yes	DGHE Haryana, M.D.U.Rohtak	Yes	College Bursar and C.A.

6.8 Does the University/ Autonomous College declare results within 30 days?

The college is not an autonomous body hence it is the responsibility of the affiliating University i.e. M.D. University, Rohtak to declare the result is declared as per their schedule in time.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms ?

Since the college is not autonomous body it has no right to bring change in the examination system but at college level we try to make the examinations run as smoothly and honestly as possible.

6.10 What efforts are made by the University to promote autonomy in the Affiliated/constituent colleges ?

NA

6.11 Activities and support from the Alumni Association

The members of Alumni Association are invited to visit the institute time to time and enlighten and help our students in obtaining jobs. A number of alumni are members of society and Governing Body and they provide financial and other helps. Their suggestions/views or feedback regarding the performance of the faculty and administrations are given proper consideration while chalking out future plan of action.

6.12 Activities and support from the Parent – Teacher Association

The parents of the students visit the institute and they get information regarding the performance of their wards and in their turn they express their views regarding the problems/ difficulties faced by their wards. This feedback helps the college authorities in improving their working.

6.13 Development programmes for support staff .

Dress, wheat loan, loan for construction/ repair of the house, loan for family functions, leave facility, salary to additional staff as well as self finance staff as per Government rules

6.14 Initiatives taken by the institution to make the campus eco-friendly.

Tree plantation is the regular feature of the college. The college has more than 97 species of plants/ herbal plants/trees.

The college lays stress on cleanliness and volunteers of YRC, NSS & NCC Units organize cleanliness campaign as regular feature.

The college has arranged for water harvesting system at various points in the college.

College has installed LED, CFLs and electric gadgets having energy saving ratings.

Recently the College has constituted a new committee to manage and handle e-waste.

Installation of solar system is in progress.

Criterion- VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The College has scaled new heights this year also because various innovations have been introduced at certain levels such as infrastructure, academic, administrative and teaching level.

- 1) Computerization of Library was made.
- 2) Starting Language Lab in the College.
- 3) An AC conference Hall with all modern facilities like projector.
- 4) Some of the classrooms were equipped with interactive boards.
- 5) Installation of CCTV cameras at various points.
- 6) Formation of Internal Quality Assurance Cell.
- 7) Personality Grooming lectures and classes for diction improvement.
- 8) Establishment of canteen in the College campus.
- 9) Added computers with internet facility to most of the departments.
- 10) Increased the number of R.O. Systems.
- 11) Construction of new girl's common room.
- 12) Construction of new and separate cabins in administrative block.
- 13) Renovated the management room.
- 14) Construction of new office for the principal with all modern facilities.
- 15) Construction four new, well equipped laboratories.
- 16) Construction of new spacious room for Women Cell.
- 17) Providing newly built staff room with all facilities.
- 18) Providing Health & Hygiene care centre.
- 19) Organized "Chhitiz" a Cultural Fest which is annual feature in which running trophy in memory of Sh.Parmanand Kalra is given.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action upon at the beginning of the year.

The college tried to enact step by step whatever was planned in the beginning of the year. New building block consisting of conference hall, labs, women cell, staff room, administrative block was constructed. New male security personnels have been

the campus for security point of view and to keep an eye on the activities of the college. Zonal Youth Festival, of M.D. University, Rohtak was organized in college campus, Chhitiz, the Cultural Fest was organized in which nearby colleges were invited to compete for trophy by participating in various culture activities. All the National and International days related with important events like Ozone Layer Day, Organ Donation Day, etc were celebrated as was the plan. Experts, Eminent Scholars and Dignitaries of various fields were invited to enlighten the students and the faculty.

7.3 Give two Best Practice of the institution (*Please see the format in the NAAC Self- study Manuals*)

The core team of this forum chalked out a strategy to provide the students exposure to ongoing changing trends around them. Special emphasis was laid on enhancing “Communication Skills” and Personality Development. To meet this purpose, lectures were delivered by the in-house teachers and by other resource persons to enlighten the students in this sphere. Attempts were also made to teach the nuances of spoken English.

7.4 Contribution to environmental awareness/ protection

- (i) Energy Conservation
- (ii) Tree Plantation
- (iii) Efforts for carbon neutrality
- (iv) Hazardous Waste Management
- (v) Use of renewable energy
- (vi) Ozone layer Depletion.

7.5 Whether environmental audit was conducted ? Yes ☐ No. ☒

7.6 Any other relevant information the institution wishes to add.(for example SWOC Analysis)

Strength :- We can feel proud to say that it was the oldest college established between Delhi and Agra soon after the independence i.e. 1955 to cater the demand of Science Stream as well as Arts Stream at its initial stage. Later on in 1982 the commerce stream was also introduced. The college can brag that it has got well qualified teaching faculty and well equipped labs. The college started professional courses like BCA & BBA long time back in 1998. It has been sprawling with the

Chemistry, Mathematics, Botany and Commerce. It was a long pending demand in south Haryana to start M.Sc. classes and the same were started in August 2008.

The college authorities are always eager to support faculty members to attend/participate/ organized any programme like seminar, refresher, orientation courses or pursue research activities to enhance and refresh their knowledge.

The students are encouraged to participate, organize and attend academic, cultural, sports and any other extension activity, be it at college level, inter-college level, university level or state / national level. The College Authorities liberal in this regard.

We also have huge open area to construct new building/infrastructure.

Weakness :- The majority of the students hail from rural areas hence they give priority to family supporting activities like harvesting, cattle rearing etc. and devote lesser time to their studies and therefore, the results of these students are comparatively poor.

Opportunities: - We intend to start new courses, engage more faculty members and provide more infrastructure if the Government is generous enough in this field.

Challenges :- We intend to improve the performance of our students so that they may be better prepared for competition with the urban students.

8. Plans of institution for next year

This college has been established to cater to the need of knowledge of this socially, economically and educationally backward area of Haryana State. Still, the institute is trying its level best to fulfill the mission and vision of its founders and stakeholders. The college is committed to the all round development of the students and tries to give them maximum and best opportunities to exposure and groom them to perform well in this competitive world.

Hence, apart from teaching and learning which is the basic activity of the institute, special attention and stress are laid on their Personality Development, on developing and enhancing their communication skills and creativity. For this various clubs, committees and cells of the college prepare their academic and extracurricular activities calendar and adhere to it strictly.

The college has pledged to improve its academic sphere in every stream and the efforts have started showing good results. The college had great rush of admission seekers in science stream last year. To accommodate this rush, the college plans to start the already constructed science labs, increase the number of faculty members and enhance the existing lab facilities.

The college is dedicated to provide the best and latest educational facilities in the college. It plans to start new courses to meet the public demands of the area. We are planning to start the postgraduate courses in the subjects like Hindi, English etc.

The institute was built very long time back. We plan to get repaired the wear and tears of some rooms and the auditorium. Most of the building has already been renovated and renovation of the rest of the building is under progress. There is need to renovate the auditorium because the sound echoes in it. Hence we plan to make it sound proof.

Our sports persons are performing well. Similarly the students are performing excellently in extracurricular activities. We plan to extend and enhance facilities for the conduct of these activities, so that the students may excel more and bring good name the college.

Although the college is performing well and is improving its performance every year yet there is always a scope for improvement. Keeping in view we plan to increase interaction with local bodies, local administration, alumni cell and parents of the students. So that the feedback provided by them may help us know where the improvement is needed. Grievances Redressal Cell, Women Cell, Prevention of Sexual Harassment Cell, Anti-ragging Cell are already performing well in the college no untoward incident has occurred till date and hope the similar is expected in future. But they will be asked to do more interaction with the

students to make more efforts to solve their problems so that healthy and congenial environment in the college may be created.

A good library is the glory of the institution. We are proud that the college has good library. The automation work of the library is already complete. We plan to complete it as soon as possible. We have already inserted a complete list of books in various subjects in the computer. We plan to have maximum number of e-books and e-journals in the library. We also plan to make available Photostat and internet facility to students in the library. The library and departments of self finance courses also have computer facility.

The college authorities intend to keep the faculty of the college updated in knowledge. It encourages them to take keen interest in latest development which are taking place in science and technology. For this some departments have already been provided computer and internet facilities, the college plans to provide these facilities to the other remaining departments also. Teachers are encouraged to participate in seminars, workshops, conferences, carry out research work and research projects funded by UGC and other bodies.

The college has planned to hold frequent meetings with the alumni cell and extend the number of its members so that more schemes for the welfare of the students may be undertaken.

Career Guidance Cell, N.S.S., N.C.C., YRCS, Units are already functioning in the college. The college plans to ask them to enhance and better their performance IQAC of the college is committed to enhance and assure internal quality of the performance of the college and it is dedicated to provide learner centric environment in the college. The college plans to adopt new village for NSS activities for its betterment after every three years.

The process of installation of solar panel in the college campus to meet the major need of electric power is in progress.

Following the guidelines of NGT (National Green Tribunal) the UGC instructed the colleges affiliated to M.D. University, Rohtak also to actively participate in the Green India Campaign, our college which has been already actively participating in tree plantation programme, wants to enhance it on larger scale following the motto of "*One Student, One Tree*"

The college plans to start Outreach Programme by constructing a new advisory committee for this purpose in which there will be total 15 members.

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