



ESTD-1955

GOSWAMI GANESH DUTT SANATAN DHARMA COLLEGE, PALWAL

Mal Godam Road, NEAR RAILWAY STATION, PALWAL (121102)

Submitted of Annual Quality Assurance Report (AQAR 2018-2019)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bengaluru - 560 072 India

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The Annual Quality Assurance Report (AOAR) of the IOAC
(For Affiliated/ Constituent Colleges)
Part – A

Data of the Institution

1. Name of the Institution : G.G.D.S.D. College, Palwal
- Name of the Head of the institution : Dr.G.K.Sapra
 - Designation : Officiating Principal
 - Does the institution function from own campus : Yes/Own Campus
 - Phone no./Alternate phone no. : 01275-252036, 259021
 - Mobile no. : 09868988822
 - Registered Email : ggdsd1955@rediffmail.com
 - Alternate Email : convenersdciqac@gmail.com
 - Address : New Grain Market, Palwal
Palwal (121102)
 - City/Town : Palwal
 - State/UT : Haryana
 - Pin Code : 121102
2. Institutional status:
- *Affiliated/ Constituent College*) : Affiliated
 - Type of Institution: Co-education/Men/Women : Co-education
 - Location : Rural/Semi-urban/Urban : Urban
 - Financial Status: Grants-in aid/ UGC : Grant-in aid/ 2f and 12 B
2f and 12 (B) & Self financing
 - Name of Affiliating University : M.D.University Rohtak
Haryana
 - Name of the IQAC Co-ordinator/Director : Dr.P.K.Verma

- Phone no. /Alternate phone no. : 01275-252036
- Mobile : 09910905120
- IQAC e-mail address : convenersdcqac@gmail.com
- Alternate Email address : parveen8526@gmail.com

3. Website address : <http://www.ggdscollegepalwal.in/>
 Web-link of the AQAR: (Previous Academic Year) :
 For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year?

Yes/No., if yes, whether it is uploaded in the Institutional website:

Weblink:

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B+	76.45	8 th January 2004	13 th Nov.2003 to 12 Nov.2008
2 nd	A	3.02	March 2017	28 th March 2017 to 27 th March 2022
3 rd				from: to:

6. Date of Establishment of IQAC: DD/MM/YYYY: 11.08.2014

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
All departments of the college motivate to improve their quality of teaching as well as curricular activities, Internship, summer placement, faculty exchange and professional development, research papers, publication, Twinning program, students exchange etc.	Every Year	All the Students of the College

8. Provide the list of Special Status conferred by Central/ State

Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE
 of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NA	NA	NA	NA	NA

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year : Nil

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website..... Yes

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- * Lesson Plan
- * Research
- * Student Exchange
- * Curriculum Development
- * Student Placement

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Curricular Planning and Implementation	Good Result in Academic and other activities

14. Whether the AQAR was placed before statutory body? No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? No

16. Whether institutional data submitted to AISHE: Yes Year: Date of Submission:

17. Does the Institution have Management Information System? Yes

If yes, give a brief description and a list of modules currently operational.

Management Information System is designed to monitor the performance of education programme offered by the college and to manage the distribution and allocation of educational resources. MIS is responsible for the promotion and use of information for Policy, Planning, Implementation, Decision making, Monitoring and Evaluation of an education system. Information related to College Syllabus, Sports, NCC, NSS, Youth Welfare Department, Career counseling, UGC Scheme and SC/BC Scholarships is uploaded on the website portal. Information related to Admission process of new academic year seat matrix of various courses, admission fee detail and type of scholarship is available on the MIS portal. During the Academic session details of Cultural Activities, Seminar/ Workshops to be arranged and sports activities for the participation of students is also uploaded on the MIS portal. From the ground MIS portal, student parents and guardians get all information of college programme.

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Design and Development

1.1.1 Programmes for which syllabus revision was carried out during the Academic year

Our college G.G.D.S.D College, Palwal is affiliated to Maharishi Dayanand University, Rohtak. So, we have to strictly follow syllabus and guidelines prescribed by M. D. University Rohtak. Various meetings are held regarding syllabus in the university and modifications are accordingly done from time to time as directed by the University departments as required. Some teachers of our college are in Academic Council and Syllabus Board of University who join such discussions and meetings. The university departments give their recommendations and accordingly changes are incorporated in the M.D. University Syllabus. All the teachers are required to make lesson plans from the syllabus and deliver lectures according to this plan regularly. Lesson plans are prepared and submitted to the Head of the Department and then Head of the department submit it to Principal. This procedure is followed by all departments of college for all the classes. All the teachers of the college have to prepare and submit lesson plan to Head of the department timely and strictly adhere to the plan. Lesson plans are also displayed on notice boards for students so that they can easily & regularly check on which date what topic will be taught. All the information regarding syllabus, revision plans, presentation slots etc are mentioned in lesson plans. The details of such courses are also available on college website for students. Our College is also run Self Finance Course i.e. M.Sc.Physics, Chemistry, Botany, Maths & M.Com. we follow the syllabus as prescribed by M.D. University, Rohtak strictly and incorporate the changes in the syllabus as directed by the University.

1.1.2 Certificate Diploma Courses introduced during the Academic Year

Name of the Certificate Course	Name of Diploma Course	Date of Introduction and Duration	Skill Development
NA	NA	NA	NA

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme/Course	Date of introduction
NA	NA

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
Adopting CBCS UG & PG	Yes	Yes	Since beginning	1955	2008

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
NA	NA	NA

1.3.2 Field Projects / Internships under taken during the year	
Project/Programme Title	No. of students enrolled for Field Projects / Internships
NA	NA

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5)Parents
Yes	Yes	Yes	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the Institution? (maximum 500 words)

Feedback System is very important for any Institution to check their drawbacks and for the quality improvement. Feedback System is really important and integral part for the development of the personality of teachers as well as students. The Feedback System is regularly collected from all stake holders like students, parents, employers, alumni and teachers. A good number of the respondents are selected in each category of stakeholders. It is being reviewed and tried to improve the score of that aspect. Feedback collected from students is implemented for further improvement. Feedback is also taken from parents who are collected through their interactions with college & teachers through meetings etc. to know their ward's progress in college. Various questions are prepared for parent's feedback of which majority questions are measured on rating scale and one question remains subjective in nature. The rating scale has 10 levels to measure data. Around 300 parents were contacted to collect data & feedback taken from them. The data is analysed and overall score is calculated on its basis. Similarly questionnaires are created and they are used for the feedback purposes. The questioners are prepared by taking in to consideration the relevant aspects pertaining to each category of stakeholders. The analysis and the blank questionnaires used are given in the annexure of this AQAR.

CRITERION II -TEACHING-LEARNING AND EVALUATION**2.1 Student Enrolment and Profile****2.1. 1 Demand Ratio during the year**

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.A.	480	609	154
B.Com	80	110	52
B.Sc. Med	80	265	76
B.Sc. N.Med.	160	250	85
B.Sc. (CS)	60	137	31
B.C.A.	60	37	28
B.Com.CA	60	39	22
B.B.A.	60	44	29
M.Sc.Physics	60	61	44
M.Sc.Chemistry	60	111	54
M.Sc.Botnay	30	88	30
M.Sc.Maths.	40	102	40
M.Com.	40	49	37
Total	1270	1902	682

2.2 Catering to Student Diversity**2.2.1. Student - Full time teacher ratio (current year data)**

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017-18	980	315	51	25	76

2.3 Teaching - Learning Process**2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)**

Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
76	76	Internet, LED, Wi Fi, Smart Board, EMRC (CEC), Social Media, Computer & Mobile Phone.	16	05	Tally, Oracal, Excel, Visual

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor is a wise and trusted counsellor. Our college believes that Teachers as Mentors play a role model in shaping the future of students. Within the college premises, we provide direct support to the students having senior faculty as a Mentor who care about them as a talented person, make them excited about learning and encourage them to pursue their dreams. The mentors keep first hand record of all the students attached to them and data like parent's contacts are also kept and regularly used for communication. We are (The Alma mater) developing a strong relationship in which more experienced faculties help to guide our students. G.G.D.S.D. College presumes that Mentorship will create "The Ripple Effect" in student's life. Like throwing a pebble in the pond will creates the ripples around the pebble and then radiate outward into wider circles. Similarly, by sharing ideas, expertise and by offering support to the students will bring positive effect in this ever-changing world. The students are encouraged to keep contacting their mentors for guidance, sharing their problems etc. for finding solutions, improving in their studies and grades etc. Also our college acknowledges the vital role played by the senior students who act as Mentors to first and second year students. In doing so they provide invaluable help in facilitating all juniors in their studies & assignments. Their work is much appreciated. They are benefited as they will learn leadership skills as well. The mentors are seen as the medium for making the time of the students more useful and fruitful. Mentor is like a rudder who can give proper direction to the students. So our college G.G.D.S.D. College, Palwal has given special importance to the role of mentor.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
1599	76	1:21

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
48	28	20	10	25

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017-2018	Dr.G.K.Sapra	Officiating Principal & Associate Professor in Physics	
	Smt.Pratibha Singh	Associate Professor in Hindi	
	Dr.(Smt.) Manjula Batra	Associate Professor in English	
	Dr.P.K.Verma	Associate Professor in Hindi	
	Dr.S.S.Saini	Associate Professor in Economics	
	Dr.N.K.Goyal	Associate Professor in English	
	Dr.(Smt.)Renu Rani Sharma	Associate Professor in Sanskrit	
	Dr.Jitendra Kumar	Associate Professor in Comm.	
	Dr.(Smt.) Anju	Associate Professor in Chemistry	

	Dr.(Smt.)Vandana Kalra	Assistant Professor in Zoology	
	Dr.(Smt.) Kanta Rani	Assistant Professor in Botany	
	Dr.H.S.Sangwan	Assistant Professor in Phy.Edu.	
	Dr.Rajbir Singh	Assistant Professor in Pol.Sc.	
	Sh.Ranbir Singh	Assistant Professor in History	
	Dr.(Ms.)Meena Kumari	Assistant Professor in Pol.Sc.	
	Sh.Balkar Singh	Assistant Professor in English	
	Dr.(Smt.)Ruchi Sharma	Assistant Professor in Chem.	
	Dr.(Smt.)Anju Dhall	Assistant Professor in Maths	
	Dr.(Smt.)Manisha Agrawal	Assistant Professor in Zoology	
	Dr.Raman Kumar Saini	Assistant Professor in Chem.	
	Dr.Naresh Singh	Assistant Professor in Maths	
	Dr.Vanita Kumari	Assistant Professor in Chem.	
	Dr.Poonam Pahuja	Assistant Professor in Physics	
	Dr.Hardeep	Assistant Professor in Comm.	
	Sh.Parveen Kumar	Librarian	
	Dr.Jitender	Assistant Professor in Physics	
	Dr.Dhruv Kumar Sharma	Assistant Professor in Physics	

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Progra mme Name	Progra mme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.A.	---	Semester- VI	21.04.2019	30.04.2019
B.Com.P	---	Semester- VI	30.04.2019	30.05.2019
B.Com.CA	---	Semester- VI	05.04.2019	31.05.2019
B.Sc.P	---	Semester- VI	21.04.2019	30.06.2019
B.Sc.CS	---	Semester- VI	21.04.2019	30.06.2019
B.B.A.		Semester- VI	30.04.2019	30.05.2019
B.C.A.		Semester- VI	08.04.2019	29.05.2019
M.Com.		Semester-IV	24.04.2019	10.07.2019
M.Sc.Phy.		Semester- IV	24.04.2019	15.07.2019

Chem		Semester- IV	24.04.2019	15.07.2019
Maths & Bot,		Semester- IV	24.04.2019	15.07.2019

2.5.2 Reforms initiated on continuous internal evaluation CIE System at the Institution Level. Internal evaluation forms an important component of the total evaluation of the student performance. Internal Evaluation in our college is based on the following criteria such as Attendance, Assignments & Class Performance and Internal/class test. Internal marks are given by the college for every subject as per the weightages prescribed by the University. Every Subject has 100 marks out of which 20 % is given internally by every department for every subject. The criteria of Internal Evaluation are usually 10 marks for Internal Test, 5 marks for Assignment & Class Performance and 5 marks for Attendance. If any student is absent on the day of test, and then there is a provision for Retest also. The Internal Evaluation is prepared by the concerned subject teacher which is further submitted to the Head of Department. The Internal Evaluation process is done very carefully by the teachers and they are also (the Internal Marks) checked by Head of the Department. At last the Internal Evaluation which is prepared by every department is sent to the Maharishi Dayanand University, Rohtak for compilation of final results.

2.5.3. Academic Calendar prepared and adhered for conduct of Examination and other related matters. Academic calendar is prepared in the college combined for two academic semesters, July- December and January- April every year. Classes are scheduled Monday through Saturday between the hours of 9:00 am and 3:15 pm. Some extra classes and other programs may also be scheduled beyond this time. Every Department prepares its own academic calendar. The academic calendar is prepared by the Heads of the Departments (HODs) of different departments which is further submitted to principal for final approval. A centralized academic calendar is then prepared at college level afterwards by integrating all these departmental calendars. The academic calendar contains important dates and activities that keep students, faculty and other staff members of the college informed in advance and aligned to the calendar. The academic calendar also serves as a planning document for students, faculty, staff, and departments as well as outside campus. This calendar includes registration dates, session start and close dates, exam dates, industrial visits and other students and faculty development programmes etc. followed in the departments.

2.6 Student Performance and Learning Outcomes

Program outcome, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution.

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

N.A.

2.6.2 Pass percentage of students

Program me Code	Program me name	Number of students appeared in the final year examination	Number of students passed in final Semester /year examination	Pass Percentage
B.A.	B.A.III	72	29	40%
B.Com	B.COM.III	44	18	41%
B.Sc.	B.Sc..III	154	69	45%
B.Sc. (CS)	B.Sc.(CS) III	33	18	55%
B.C.A.	B.C.A.III	13	07	53%
B.Com.CA	B.COM.CA.III	28	14	50%
B.B.A.	B.B.A.III	23	11	48%
M.Sc.Physics	M.Sc.Phy.III	48	19	40%
M.Sc.Chemistry	M.Sc.Chem.III	41	23	56%
M.Sc.Botnay	M.Sc.Bot.III	35	24	68%
M.Sc.Maths.	M.Sc.Math.III	43	23	53%
M.Com.	M.Com.III	37	17	45%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 Research Mobilization for Research**

3.1.1 Research funds sanctioned and received from various agencies, industry and other organizations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the year
Major projects	NA	NA	NA	NA
Minor Projects	NA	NA	NA	NA
Interdisciplinary Projects	NA	NA	NA	NA
Industry sponsored Projects	NA	NA	NA	NA
Projects sponsored by the University/ College	NA	NA	NA	NA
Students Research Projects (<i>other than compulsory by the College</i>)	NA	NA	NA	NA
International Projects	NA	NA	NA	NA
Any other(Specify)	NA	NA	NA	NA
Total	NA	NA	NA	NA
3.1.2 Number of ongoing research projects per teacher funded by government and non-government agencies during the years				
N.A.				
3.2 Innovation Ecosystem				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				
Title of Workshop/Seminar	Name of the Dept.		Date(s)	
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
	Ms.Aarti	G.C.Palwal	19.01.2018	Science Exhibition
	Ms.Sheetal	G.C. Palwal	19.01.2018	Science Exhibition
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre	Name		Sponsored by	
NIL	NIL		NIL	
Name of the Start-up	Nature of Start-up		Date of commencement	
IDEA FIST	Student Association by History and Pol.Sc. Department		July 2013	
Biology Association	Student Association by Botany & Zoology Department		July 2013	
3.3 Research Publications and Awards				
3.3.1. Incentive to the teachers who received recognition/awards : N.A.				
3.3.2 Ph. Ds awarded during the year				
Name of the Department		No. of Ph. Ds Awarded		
N.A.		N.A.		

3.3.3 Research Publications in the Journals notified on UGC website during the year						
	Department	No. of Publication		Average Impact Factor, if any		
National	Chemistry	09				
	Physics	07				
	Pol.Sc.	02				
	English	03				
	Biology	02				
	Zoology	01				
	Maths	01				
	Commerce	02				
	History	01				
	Library	02				
	Hindi	02				
	International					
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department			No. of publication			
Dr.Manjula Batra Associate Professor in English			02			
Dr.K.D.Sharma, Associate Professor in Hindi			04			
Dr.Poonam Pahuja, Asstt.Prof. in Physics			01			
Dr.Rajbir Singh, Asstt. Prof. in Political Science			01			
Sh.Ranbir Singh, Asstt. Prof. in History			01			
3.3.5 Patents published/awarded during the year						
Patent Details		Patent status	Patent Number	Date of Award		
		Published/ Filed				
NA		NA	NA	NA		
3.3.6 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
NA	NA	NA	NA	NA	NA	NA
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
NA	NA	NA	NA	NA	NA	NA
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						
No. of Faculty	International level		National level		State level	Local level
Attended Seminars/ Workshops	1 Pol.Sc.		1 Pol.Sc. , Chem.-9, Physices-7, History-1 Library-2, Hindi-2			

Presented papers		2 Pol.Sc.		
Resource Persons		1 Pol.Sc		

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated in such activities	Number of students participated in such activities
YRC	M.D. University, Rohtak	Dr.Parveen Kumar, Smt.Pratibha Singla	30 Students
NSS	GGDSD College, Palwal	Dr.Dalip Kumar	100 Students
NCC	GGDSD College, Palwal	Major Dr.K.D.Sharma	30 Students (One Unit)

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
District Level Essay Writing Competition	3 rd Prize	G.C.Palwal	01
District Level Speech Contest	Participation	Haryana State Co-operation Federation Ltd.	01
District Level Slogan Writing Competition	1 st Position	Empowerment Department Haryana	01
Inter College Slogan Writing Competition	3 rd Position	GGDSD College, Palwal	01
Inter College Quiz	2 nd Position	SMM Palwal	03
Inter College Quiz	Participation	Aggarwal College, Ballabgarh	03
Inter Univ. Quiz	2 nd Position	DAV College, Fbd.	03
Inter-university Cartooning	3 rd Position	DAV College Fbd.	01
Inter University Rangoli	2 nd Position	DAV College Fbd.	01
Inter District Sc. Exhibition	2 nd Position	GC Palwal	02
Inter District Sc. Exhibition	1 st Position	GC Palwal	02
Zonal Level Science Quiz	Participation	Haryana State Sc.& Tech.	02
Inter College Quiz	4 th Postion	GC Hodal	02
7 Days NSS Camp	1 Prize Best Volunteers	GGDSD College,Palwal	01
YRC	1 Prize Best Volunteers	GGDSD College,Palwal	01

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers co-ordinated such activities	Number of students participated in such activities
NSS	GGDSD College, Palwal	Drug D addiction Rally, Road Safety, Swachh Bharat, Beti Bacho Beti Padhao,AIDS Awareness, Disaster Management, 7	02	55

		Days Camp organized in Near village of District Palwal.		
NCC	GGDSD College, Palwal	Annual Training Camp in 5-Haryana Battalion, Blood Donation, To Participate in 26 th Jan & 15 th August District Level Function Parade.	01	31
Red Ribbon Club	GGDSD College, Palwal	HIV and AIDS Awareness Programme	02	42

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
International Women Day	20	GGDSD College, Palwal	Two Day

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
NA	NA	NA	NA	NA

3.5.3 MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organization	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
NA	NA	NA	NA

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES						
4.1 Physical Facilities						
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year						
Budget allocated for infrastructure Augmentation			Budget utilized for infrastructure development			
NA			NA			
4.1.2 Details of augmentation in infrastructure facilities during the year						
Facilities			Existing		Newly added	
Campus area			About 8 ½ Acre (about 40,000 Sq.mts)		About 2 Acre (about 9400 sq.mts)	
Class rooms			35			
Laboratories			26			
Seminar Halls			4			
Classrooms with LCD facilities			4			
Classrooms with Wi-Fi/ LAN			4			
Seminar halls with ICT facilities			1			
Video Centre			4			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.			Nil			
Value of the equipment purchased during the year (Rs. in Lakhs)			1,00,000/-			
Others			1 Lakh			
4.2 Library as a Learning Resource						
4.2.1 Library is automated {Integrated Library Management System (ILMS)}						
Name of the ILMS software		Nature of automation (fully or partially)		Version		Year of automation
N.A.		N.A.		N.A.		N.A.
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	36470/-	N.A.	663/-	1,80,960/-	37133/-	N.A.
Reference Books	450/-	N.A.				
e-Books	8333/-	1344733/-				
Journals	2	---	---	---	----	---
*Newspapers	30	235079/-	Same	34581/-	30	---
*Magazines	26	86495/-	Same	14305/-	24	---
e-Journals	---	---	---	---	----	---
Digital Database	---	---	---	---	----	---
CD & Video	---	---	---	---	----	---
Library automation	---	---	---	---	----	---
Weeding (Hard & Soft)	---	---	---	---	----	---
Others (specify)	---	---	---	---	----	---
*Note :- College Library is 63 Years old, hence the price of the books cannot be compared with their values. Cost of Books, Newspapers and magazine purchased is above mentioned.						

4.2.2 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed			Date of launching e - content	
N.A.		N.A.			N.A.			N.A.	
4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	167	4	Yes	Yes	Yes	Yes	Yes	10 MBPS	
Added									
Total									
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
..... MBPS /GBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
N.A.					N.A				
4.4 Maintenance of Campus Infrastructure									
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year									
Assigned budget on academic facilities		Expenditure incurred on maintenance of academic facilities		Assigned budget on physical facilities		Expenditure incurred on maintenance of physical facilities			
----		----		----		-----			
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)									
Academic and Support Facilities:-									
For the valued students high care is taken in creating and hosting academic and support facilities. For the Laboratories, Library, Classrooms, Computers, Sports Complex etc. are the Physical Facilities in this college. These facilities and support are available for the students who are admitted in the college. These facilities are upgraded time to time by the college authorities as the requirement in the college.									
LABORATOIRES : There are 26 Twenty Six laboratories for UG and PG Students these are well equipped as well standard chemical available for the students in this college.									
COMPUTERS : The college has 167 computers with latest configuration with internet connections, wifi facilities and these are distributed in different locals like Library, Departments, Laboratories as per their requirements.									

LIBRARY : The College has a spacious library having a very large collection of Text Books, Reference Books, e-Journals, magazines etc. under various classifications. The college library provided INFLIBNET facilities to the students as well as college staff also. The college teaching staff Heads of the departments recommended the purchase of desired or relevant book for library. In addition all the departments has mini library for the students.

CLASS ROOS, PROJECT ROOM & AUDITORIUM : The College has quality class room teaching including all the basic facilities like fan, lighting etc. Space is sufficiently adequate for each student. Four Project Room are available in the college with adequate sitting arrangement and the other facilities include separate girls common room and medical centre where a fully qualified doctor is available. An impressive auditorium with a capacity of 1500, all modern gadgets with conference and seminars, at both national and international level also a new conference hall available in the college with the capacity of 300 with sound poof.

SPORTS COMPLEX : College has its Sports Incharge encouraging for a sports a provision of the budget for the sports equipment and maintain is made by the college. University Sports calendar followed by the college. A large number of winner and championship in the different sports.

GARDEN OR HORTICULTURE : The whole college premises is full of green lawn, trees, plants and different type of flowers. The college has 12 medicated plans and in all 150 plans have been added during this year.

CRITERION V - STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the Scheme	Number of students	Amount in Rupees
Financial support from institution			
Financial support from other sources			
a) National	PMSS (SC)	121	2150664/-
	PMSS (OBC)	23	82770/-
b) International	NIL	NIL	NIL
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,			
Name of the capability Enhancement scheme	Date of Implementation	Number of students Enrolled	Agencies Involved
Soft Skill Development			
Educational Trip at Sultan Singh Fish Breeding Centre Nilokheri, Karnal (Haryana)	25nd August 2018	29	Students & Faculty Member GGSDS College, Palwal
Educational Trip at National Zoological Park, New Delhi	12 March 2019	23	Students & Faculty Member GGSDS College, Palwal
Educational Trip to IPM Integrated Pist Management Centre Faridabad	31th March 2019	22	Students & Faculty Member GGSDS College, Palwal
Industrial Visit	11.09.2018	15	Students & Faculty Member GGSDS College, Palwal
Educational Visit Science Conclave at YMCA Faridabad	20 to 24.10.2018	11	Students & Faculty Member GGSDS College, Palwal
College Level Science Exhibition	16.01.2018	100	Students & Faculty Member GGSDS College, Palwal
Ozon Day Every Year	15th September 2018	198	Students & Faculty Member GGSDS College, Palwal
Green Consumer Day	28 Sept. 2018	145	Students & Faculty Member GGSDS College, Palwal
Science Exhibition	29 Oct. 2018	131	Students & Faculty Member GGSDS College, Palwal
REMEDIAL COACHING/CLASSES			
Extra Class for Poor Learners and Late Admitted Students	01.09.2018 to 15.10.2018	211	Faculty Members of Arts, Science & Commerce.
LANGUAGE LAB			
Extension Lecture on CAD and Photosop	19.10.2018	10	Jamia Milla Islamia, New Delhi
PERSONALCOUNSELLING			
Health Awareness Camp/ Blood Donation Camp	15th Sept.2018	111 Unit Blood Donated	G.G.D.S.D College, Palwal
One Day Personal Counseling Camp	10 th Oct., 14th Oct. 09 Nov. 2018 & 16th March 17th March 2019	30 Students	M.D. Univeristy, Rohtak

Career Counseling Programme	12.02.2018	97 Students	Inno Data Ltd. Noida		
Career Counseling Programme	16th March 2018	87 Students	Rawal Institute of Magement Faridabad		
Science Exhibition	29 th Oct.2018	99	GGDSD College, Palwal		
Hindi Diwas	15 Sept. 2019	102	GGDSD College, Palwal		
Motivation Lecture	3rd Feb.2019	113	GGDSD College, Palwal		
National Science Day	16th Feb. 2019	89	GGDSD College, Palwal		
World Health Day	7th April 2019	119	GGDSD College, Palwal		
Gandhi Jayanti	2 nd Oct. 2018	200	GGDSD College, Palwal		
Youth Festival	8 th & 9 th Oct.2018	20	Aggarwal college, Ballabgarh		
Youth Festal	31 Oct. to 2 Nov.2018	48	M.D. University Rohtak IMT Fbd.		
National Voter Day	21 Jan 2019	111	GGDSD College Palwal		
Debate Competition	29 Jan 2019	100	GGDSD College, Palwal		
Beti Bachoo Bete Padho	23 Feb. 2019	200	GGDSD College, Palwal		
Khitiz	2 March 2019	150	GGDSD College, Palwal		
MENTORING :					
Merit Class or Extra Classes	01.10.2018 to 15.11.2018	210	Faculty Members of Arts, Science & Commerce students.		
EXTENTION LECTURE ON					
Source of Energy Problems and Prospectus	28th Feb.2019	120	GGDSD College, Palwal		
HIV AIDS	22nd Feb.2019	122	GGDSD College, Palwal		
Problems of National Integration	20th March 2019	113	GGDSD College, Palwal		
Road to Bharat Campaign	3rd Feb. 2019	77	GGDSD College, Palwal		
Road Safety Letire	4th Feb. 2019	339	GGDSD College, Palwal		
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed		Average number of days for grievance redressal	
NIL		NIL		NIL	
5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed		
Eye Point Solution Pvt.Ltd Gurugan	180	NIL	08		

5.2.2 Student progression to higher education in percentage during the year.					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018-19	44 Students	GGDSD College, Palwal	Science & Comm. Stream	GGDSD College, Palwal	M.Sc., M.Com.
5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)					
Items		No. of Students selected/ Qualifying		Registration number/roll number for the exam	
NET		4 Students 2 Botany, 1 Chemistry, 1 Maths			
SET					
SLET					
GATE					
GMAT					
CAT					
GRE					
TOFEL					
Civil Services					
State Government Services					
Any Other					
5.2.4 Sports and cultural activities / competitions organised at the institution level during the year					
Activity	Level		Participants		
Annual Athletic Meet 2018	College Level		400 Students.		
Cultural Activities	District Level		122 Students		
Pistol Shooting	College Level		01 Students		
Power-lifting	College Level		03 Students		
Kabbadi	College Level		08 Students		
Cross Country	College Level		06 Students		
Weightlifitng	College Level		01 Students		
Cultural Activities					
Poster Making	College Level		1 Students		
Rangoli	College Level		1 Students		
Quiz Competition	College Level		03 Students		
Solo Dance	College Level		01 Students		

Group Dance	M.D. University Level	08 Students.
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5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ Medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2018-2019	Silver Medal	Inter-college Championship	W.Lifting		B.Com.II	Gaurav
	4 th Position	Cross Country			B.A.I-1492, B.A.III-2247 B.A.III-2227 B.A.I-1546 B.A.I-1475 B.A.I-1567	Dev SATTAN BOBBY RAVI SACHIN RENESH
	4 th Position	Inter-college Championship	Kabbadi		B.A.I-1534 B.A.I-1529 B.A.I-1581 B.A.I-1582 B.A.I-3012 B.A-I 1414 B.A.I 1684 B.A.III-2234	NISHANT ROHIT ABHISHEK ANIL UMESH AMIT LALIT VIVEK

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council of the college was elected. This consists of Office Bearers President, Vice President, Secretary, Joint Secretary, five executive members and more members from different courses.. It provides opportunities to students to experience leadership and encourages student, faculty and community relationships. The college always tries to include students in various academic and administrative activities of the college. Students are included in the IQAC committee also.

Some activities are celebrated by the student like :

These activities are like:

- Celebration of Swami Vivekananda Jayanti on 13/06/2018
- Teachers Day Celebration on 11 Nov. 2018
- Celebration of Holi Festival Celebration
- Biology Society Inaugural Function and Fresher Party on 11 Sept. 2018
- Green Consumer Day on 27th Sept. 2018
- Diwali Fest on
- Umang 2019 (Holi Celebration) on 27th Feb. 2018
- National Science Celebration 16th March.2019

Some other important issues were also taken up by the student council like matter of eve teasing and hosting a separate Anti-Harassment Body in the college etc.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

Our college has a special wing of Alumni of which meeting are held from time to time. To keep their presence we maintain a register or whatsapp group of alumni. Special importance is given to the feedback and the ideas and opinions of the alumni of the college. Because they well conversant with the overall environment of the college. The alumni of the college occupy higher posts in different fields. Some of them are occupying the position of IAS, IPS, Politician, Sportsmen, Doctors, Engineers etc. The Political Secretary to CM Haryana is one the Alumni of the college. Even the President of this college is an alumni of the college. Some of the students of this college are teaching in same college. The Alumni Association of the

college is an asset to the college in the sense that they are united to one another through whatsapp group. Our students are benefited from those alumni as they can discuss their problems with them. The students can also find Job opportunities and Job requirements in different field through them.

5.3.2 No. of registered Alumni: 305

5.3.3 Alumni contribution during the year (in Rupees) : 11,000/-

5.3.4 Meetings/activities organized by Alumni Association : Nil

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words) ----

Decentralization in Teaching Process: There are a number of departments teaching various types of courses. Each department has been given an internally designated Dean/Head of Deptt, Who looks after the affairs of the department. Each department holds separate meetings and decides about their needs, plans and required resources, including teaching and non-teaching staff, infrastructure, funds etc. There are separate committees at departmental level which take care of the respective functions like Discipline Committee, Maintenance Committee, and Time Table Committee etc. The lesson Plans, Time Table timings, allotment of teachers with different subjects and classes/sections, lab periods etc., conducting the class tests, Parent Teacher meetings, student communication, organising extra classes

Decentralization in Activities and Student Support

There are a large number of committees at college level to look after various activities like Women Cell, Anti Ragging, Discipline, Transport, Cultural, Admission, Grievance Redressal, Placement Cell, Hawan Yajna Committee, Library Advisory Committee, Horticulture/Campus Beautification Committee, Anti- Sexual Harassment Committee and many more. These committees take care of their respective areas. Many a decision related to these activities are jointly taken by such committees.

6.1.2 Does the institution have a Management Information System (MIS)? Yes

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

❖ Curriculum Development :-

Although there is no direct involvement of the college in the development of curriculum, but our staff members try to know the views of the students about curriculum through questionnaires. The suggestions or problems of the students regarding the syllabus are discussed by the members of the concerned departments and sometimes they are mailed to the Board of Studies of M.D. University, Rohtak directly and sometimes our faculty members, who are invited by the Board of studies, present these worthwhile suggestions, changes, deletion or addition in the meetings.

❖ Teaching and Learning

Class Rooms lectures, subject practicals, EDUSAT Lecture System, PPT, OHP, Smart Board, LED Projector, Interactive boards, Language Labs, Science Models, Charts, Slides, Live Examples, Specimens, Field Visit, Zoological Part, Visits to Financial Institution like Bank LIC etc.

❖ Examination and Evaluation

	<p>Examinations are conducted semester wise following the rules and norms of the M.D. University, Rohtak. Question papers and answer books are provided by the Univeristy and invigilating staff is appointed by the University. Answer books are evaluated at the nodal centres fixed by the University. The University declare the results and issue the certificates accordingly.</p> <p>Internal Assessment : The college sends Internal Assessment awards of the students of all classes to the University on the basis of class test, assignments and attendance in the class.</p>
❖	<p>Research and Development</p>
	<p>The College authorities encourage the faculty members to carry out research by writing research paper, attending seminars/workshop/conferences sending proposals for National and International seminars and projects. They are liberal enough to provide the required help.</p> <p>The students are encouraged to develop research aptitude by preparing models/working models their innovative ideas are invited and included in the college magazine and contest also. Science exhibition is annual feature. The selected models are sent to District Level, University Level & State Level competitions.</p>
❖	<p>Library, ICT and Physical Infrastructure / Instrumentation</p>
	<p>The College has good library consisting of subject books, reference books, general, periodicals such as a large number of Newspapers and magazines. It has separate seating arrangement for staff and students, where they can study in the peaceful and calm environment. The Librarian and Assisting staff is very cooperative and helpful. College has its own website (www.ggdscollegepalwal.in.) by which any information can be obtained such as appointment, latest notifications, details of faculties and their departments. Internet facility has been provided in the college office, library and most of the departments. The work of the college is fully computerized particularly financial transactions. Computer labs are also beneficiaries of Internet facilities. Development fund collected from students annual fees and assistance from the Government in the form is used for this purpose. For the construction of the building, the building committee consisting of some members of Management, Principal and faculty members both teaching and non-teaching has been formed. Science Fund and UGC Funds are used for purchasing the instruments and their maintenance. Purchase committee consisting of faculty members performs this task by invited quotations and bids.</p>
❖	<p>Human Resource Management</p>
	<p>Advisory Committee and IQAC of the college decides the number of seats for admission in various faculties i.e Arts, Science and Commerce as well as PG Courses. Admission Committee are constituted for various classes which recommend the admission for the students strictly according to their merits following the norms/rules of M.D. University, Rohtak. Principal is fully authorized to keep an eye on all the activities of the staff and taken action accordingly. Appointments and salary for the staff are made as per the UGC and State Government norms.</p>
❖	<p>Industry Interaction / Collaboration</p>
	<p>The nearby industries are contacted and visited so that the students may be benefited by the job opportunities and obtain practical knowledge about their functioning. The institution invites the officers of Employment Exchange, Palwal Haryana to enlighten and help our students in obtaining job they also provide knowledge and help for further studies.</p>
❖	<p>Admission of Students</p>
	<p>In the admission of the students the institution follows the rules or norms of M.D. University Rohtak. The students of entry level classes i.e. 1st Year classes of UG and PG courses have to submit their admission forms by the fixed date. Then these forms are scrutinized by the staff members and merit list is prepared. Only eligible students admitted charging the same fees as fixed by the University/Government rules. The admission seats are reserved for SC/BC/Physically Challenged students and they get rebate in the price of prospectus also. Fee concession is given to meritorious students, sportspersons and students of reserve categories. The girls students are exempted from tuition fees.</p>

6.2.2 : Implementation of e-governance in areas of operations:	
❖ Planning and Development	
	<p>Many of the developmental activities are planned and mooted by the college IQAC. The college has developed its own MIS system. Also there are installed servers in the college in the IT Cell of the college. The various functional departments. (like teaching, library, accounts, building, other infrastructure etc. of the college prepare their semester wise and annual plans of activities and keep the IT cell and the administration apprised of the plans. The departments take approval of the respective committees and the Principal for their planned activities.</p>
❖ Administration	
	<p>A number of activities have been brought under the surveillance scope of e-governance and the process is still continued. The recruitment applications of the teaching and non-teaching staff are covered under the system. Complete student records are electronically stored and retrieved. University communication and various functions like e mail, using university portals for information and data exchange has been adapted already with continuous improvements every year. The marking and record keeping of attendance of the staff is also digital and is processed electronically. Most of the data regarding Accounts and Administration work is stored and retrieved electronically. Urgent messages are flashed through bulk SMS etc.</p>
❖ Finance and Accounts	
	<p>The Finance and Accounts department keeps its records in the electronic form in the computers. All the payments and receipts, salary processing etc. are processed and recorded in the computer software. The college portal has the facility to receive students fee directly on-line. All such details and reports can be accessed by the authority at the touch of button.</p>
❖ Student Admission and Support	
	<p>The student admission system for the last few years has been computerized fully. It has become a total paper less function. Students can view the prospectus, apply for admission, check their merit status and admission status online, pay their fee online and get admission. There is a system of sending mass messages through SMS to students for information notices. The library operation is computerized. A number of information regarding students and their concerns is made available on the college website. Students can also make use of college e mail for communication.</p>
❖ Examination	
	<p>The university (MD University, Rohtak) conducts the semester end examinations. The details of the students are sent to the university on-line. The university issues the admit cards, date sheets, exam notices, exam results all on-line. Apart from this, the lists of students, examination plans date wise are sent to the college by the university on line. The processing of the remuneration of the examination officers on duty are also processed on-line. The internal evaluation marks and practical examination marks awards are uploaded to the university portal directly by the college. The result and marks sheets etc. are also available to students on line.</p>

6.3 Faculty Empowerment Strategies					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
2018-19	NIL	NIL	NIL	NIL	
6.3.2 Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
NIL		NIL	NIL	NIL	NIL
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
Dr.Hardeep		01		18.06.18 to 14.07.18	
Sh.Naresh Singh		01		18.06.18 to 14.07.18	
Dr.Dhruv Kumar Sharma		01		20.11.18 to 18.12.18	

6.3.4 Faculty and Staff recruitment (no. for permanent recruitment):				
Teaching		Non-teaching		
Permanent	Fulltime	Permanent	Fulltime	
00	38	5	07	
6.3.5 Welfare schemes for				
Teaching	College Medical Centre Facility Distribution of T Shirt, Cap for NSS,Sports & Cultural Students. Sports and Cultural Programme.			
Non teaching	College Medical Centre Facility Fee Concession for their Wards Free Uniform for Class IV Staff. Gift kind on Important Festivals.			
Students	Fee Concession Extra Books to meritorious and poor students College Medical Facility. Cash Prize for Achievements. Sport for Concessional Bus and Train Pass for Boys Students. Free Bus Pass to Girls Students.			
6.4 Financial Management and Resource Mobilization				
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)				
Both internal and external Financial Audit are done in our institution to ascertain the accuracy of financial statements provided by the organization. Internal financial audit is done by the Head of the Institution on regular basis. He audits the Income & Expenditure of the institution, College Budget, Balance Sheet and other items related to finance of the institution. External financial audit is also done by the Chartered Accountant (Auditor) appointed by the management at the end of June of every year to ensure that all books of accounts are done in a fair manner and there is no misrepresentation or fraud in the books of accounts. Auditor examines the Balance Sheet, Income & Expenditure and Receipts & Payment A/c and certifies that all the information provided by the college gives a true and fair view				
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)				
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.	Purpose	
NIL		NIL	NIL	
6.4.2 Total corpus fund generated				
6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	YES	YES	IQAC
Administrative	YES	YES	YES	IQAC
Environmental	YES	YES	YES	IQAC
6.5.2 Activities and support from the Parent – Teacher Association (at least three) Yes				
We have organized every year PTM meetings.				
6.5.3 Development programmes for support staff (at least three) Yes				

6.5.4 Post Accreditation initiative(s) (mention at least three)

- Sports Activities for Teaching and Non-Teaching Staff
- Cultural Programme Kshitiz Organized.

6.5.5

- a. Submission of Data for AISHE portal : (Yes)
 b. Participation in NIRF : (No)
 c. ISO Certification : (No)
 d. NBA or any other quality audit : (No)

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting Activity	Duration (from---- to-----)	Number of participants
2017	The RUSA grant sanctioned			
	National Seminar Organized by the Department of Hindi			
	Applied to DGHE Haryana for grant for organizing seminars			
	Many programmes conducted by Youth Red Cross, Youth Welfare Department			
	50 LED light installed			
	100 Kv Solar Penal installed			
	The Progress to replace the convention Tube lights			
	A number of Sports Activities are organized in the college.			
	Blood Donation is organized in the college. 111 Blood Units were collected.			
	NSS, NCC & Youth Red Cross Units			

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the y

Title of the programme	Period (from-to)	Participants
------------------------	------------------	--------------

International Women's Day Celebration	08.03.2018	Female	Male
		50	

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources

- 14 KVA Solar plant installed already
- 10% of the total load is supported by the Solar Plant
- Environmental Consciousness about energy saving, reducing plastic, planting more trees saving water resources have been promoted

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiarie
Physical facilities (Wheel Chair)	YES	NIL
Provision for lift	NO	NIL
Ramp/ Rails	YES	10
Braille Software/facilities	NO	NIL
Rest Rooms	YES	05
Scribes for examination	YES	06
Special skill development for differently abled students	NO	--
Any other similar facility	NO	---

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participatin students an staff
2018-2019		1	07.02.2019	Blood Donation Camp 105 Unit	Social Welfare	150
			2Sept.to 09 Spet.	YRC Camp	Social Welfare	05
			05 Feb. to 09 Feb.	YRC Camp	Social Welfare	100

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words e
College Prospectus	01.05.2018	

Students are instructed to follow the moral code of conduct. They are also required to live in discipline. It is mandatory to avoid any involvement in ragging. CCTV camera are installed at different corners to monitor the discipline of the student. Students are taught to remain regular, punctual and sincere towards their studies. They are also taught to follow the ethics of the society. A feeling of cooperation adjustment which are integral part of human values are nurtured in the students. Therefore Unit of NSS, YRC are there in the college so that students may learn human values.

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to -----)	Number of participa

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic BAN in the college, Campus,
2. 100 tree plantation in the college ground.
3. Waste of leaf /paper put in the PIT for compose.
4. Ten Green Park in the college.
5. Botanical garden.

7.2 Best Practices

Describe at least two institutional best practices

- Efforts for the holistic development of the students.
- Tree Plantation.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thus Provide the weblink of the institution in not more than 500 words

G.G.D.S.D College envisions being an academic leader recognized for innovation and quality in teaching and learning. It also embodies the vision of its founder Goswami Ji for the intellectual and creative accomplishment of its faculty, staff and students. As an institution, it aspires to provide a distinct environment of excellence in education with human values and social commitment.

The goal of the college is to inspire a lifelong passion for learning and to provide affordable quality education, while equipping students with knowledge and skill in their chosen stream, inculcate values, identify hidden talents, provide opportunities for students to realize their full potential and thus shape them into future leaders, entrepreneurs and above all good human beings.

The college is dedicated to excellence in teaching, scholarship, creative work, cultural enrichment and service to society and nation.

8. Future Plans of action for next academic year (500 words)

There is no doubt in the fact that our college is equipped with so many facilities like, Library, Girls Common Room, Boys Common Room, Staff Room, Solar System, Water harvesting system. But it is in the mind of the college authorities that progress is needed at every step. Keeping in mind the ideal of the authorities we are planning to give a new shape to our college library so that students may be benefited. We are also planning to enhance the area of the Girls Common Room so that there may not be any congestion and suffocation the room. Modern toilets are also in the offing. Besides this some other future plans of our college are as follows.

1. To start a job oriented vocational course called B.Voc.
2. To Start new Job Oriented Skill Certificate & Diploma Courses in accounting & Computer Applications
3. To organize at least two National Level Conferences.
4. To Install Automatic Electronic Machine for conversion of waste to fertilizer

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence

For Communication with NAAC

The Director

National Assessment and Accreditation Council (NAAC)

(An Autonomous Institution of the University Grants Commission)

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